



ST. MARKS LUTHERAN CHURCH

Founded in Faith; Growing in Grace



2022 Annual Report

5800 Backlick Rd. Springfield, VA 22150

www.stmarks-elca.org

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PASTORAL REPORTS

Pastoral Acts

Baptisms

- ✘ Noah Meadows, December 23
- ✘ Josephine Louise Arze, April 11
- ✘ Ilse Rivera & Brady Rivera, June 12
- ✘ Melany Vigil, May 15
- ✘ Anthony Morales and Biky Morales, April 24
- ✘ Adalynn Harris, April 10

Weddings

- ✘ Renewal of Vows for Oscar Palacios Maltez & Madeline Rivas Escobar, September 24

Funerals

- ✘ Ron Dooley, March 7.
- ✘ Bob Gerber, March 12.
- ✘ Bill Lind, April 30
- ✘ Arnold Grundeman, August 9
- ✘ Steve Hendrickson, September 19
- ✘ Martha Cockfield, October 6
- ✘ Jaime Gonzalez, October 12
- ✘ Jonathan Joiner, October 13
- ✘ Erland Herfindahl, October 22
- ✘ Eric Stoike, November 12
- ✘ Kathy Harris, November 19
- ✘ Rod Cassell, November 28
- ✘ Gerald Eskelund, December 3
- ✘ Jean Nelson, December 4
- ✘ Angie Mantilla-Mora, December 17

First Communion

- ✘ **Oscar Palacios, on May 29; Brady Rivera, on June 12; and Darianna Mantilla, on June 19**

Confirmation

- ✘ **Owen Shephard, Landon Snyder, Timothy Triolo, and Andrew Wagner affirmed their faith on Sunday, October 2. We are planning on celebrating this event each first Sunday of October.**

Visitation & Eucharistic Ministry

- ✘ Visitation continues, as needed, via telephone, email, text, messaging apps, and in-person.
- ✘ St. Mark's has around a dozen members of the congregation who cannot attend Sunday worship, and, therefore, are not able to receive the sacrament. Pr. Varinia used to bring communion to these members, but it need not be a pastor who does this. There is a Lutheran liturgy for distribution of communion to those who cannot attend the Sunday liturgy. I developed a team of Eucharistic Ministers Team and trained them

for service in this important ministry. So far, those trained include Ken Anderson, Cindy Hausch-Booth, Ray Griswold, and Raelene and Larry Long.

Pastor Varinia's Change of Call

- ✘ From Pr. Varinia's July Report: "I resigned my call to St. Mark's on July 11th with mixed feelings due to the profound love and gratitude Isidro & I have for St. Mark's, but also with joy to be able to move a little closer to our children and to have the possibility to experience a new chapter and challenge in God's mission in my new call. I will miss Pr. Triolo and our collegiality immensely. It was an honor and privilege to serve alongside him, his passion for ministry and love for God has experienced me to growth in my spiritual life."
- ✘ Pastor Varinia and I met twice with our Spanish-speaking members about future leadership of various roles in our Spanish-language ministry.
- ✘ Pr Varinia's last day at St. Mark's was 8/28.

New Members

- ✘ I began connecting with, educating, and integrating potential new members differently in 2022. Rather than offering a class for new members, I began meeting with them one-on-one over time and created appropriate programming for each person. The disadvantage to this model is that new members are not connected with other new members through a class. On the flip side of the same coin, I get to know the new members better and can more easily direct them to ministries in the congregation that best match their gifts.

Membership Review

- ✘ With help from council and a group of St. Mark's members, a review of the congregation's membership was conducted in the fall. The congregation was notified of the effort and a series of two letters from council were sent to over 100 persons or families who were inactive according to our records. Persons were asked to state their intention regarding membership and updates were made accordingly. It is always a difficult task, as no one every wants to remove people from membership; but, the door is always open for reinstatement, which can be as simple as a request from the person.

Worship

Preaching in the Vacancy

- ✘ I was introduced to Pr. Saul Cardona by Yvette Moy. He is a retired military and hospice chaplain with advanced degrees in pastoral care and counseling. I met with him to discuss the possibility of him assisting us during our pastoral vacancy as a regular preacher. I learned that he is available for up to half time pastoral ministry and may be a fit for St. Mark's ministry needs. We subsequently began the conversation of bringing him on as temporary relief with the possibility open for him to become a permanent member of our staff.
- ✘ Both Pr. Saul Cardona and Yvette Moy began preaching once a month each in the fall of 2022. Pr. Saul did also preach in Spanish a couple of times the Sundays Yvette preached in English. In 2023, Yvette's preaching assignments will reduce to once every two to three months and Pr. Saul will preach once or twice a month in both languages.

Altar Servers (youth)

- ✘ We are blessed to have Annette De La Tejera coordinating our Sunday morning altar servers. Ismael De La Tejera is helping to organize their roles and give them assistance during the services. With more altar servers, we can have more liturgical actions, such as Gospel processions for festival Sundays. For example, we had three youth serving on Christmas morning and were able to have a simple Gospel processional. I look forward to expanding this ministry. There are many roles our youth (and adults) can perform on Sunday mornings, which keeps them connected and enhances all of our worship.

Lutherans at Greenspring

- ✘ Pastor Varinia continued to schedule this ministry with the residents of GS and the other Lutheran congregations involved. Upon her departure, the residents of GS have increased their responsibilities in coordinating and I took on the responsibility of scheduling the congregations.

Lent, Holy Week, and Easter

- ✘ Lent began on Ash Wednesday, March 2. We were delighted to be able to once again walk through the holy season with our St. Mark's siblings in-person.
- ✘ I led midweek services in English in person each week at 10:30AM. These were rebroadcasted for the evening.
- ✘ In Spanish, Pr. Varinia invited our community to *40 Days of Prayer* which included prayer at 5:30AM in the sanctuary and at 8:00PM on ZOOM. She also prepared and posted devotions on Facebook twenty days in Lent.
- ✘ All Holy Week services were in-person with the exception of Holy Saturday, these (Spanish and English) were pre-recorded, edited, and posted on YouTube.
- ✘ It was glorious to return to in-person worship for Easter after three years between in-person Easter services with a 6AM Spanish service and 9:45 English service. Breakfast was hosted by our Spanish-speaking community from 7:30-8:30AM.

Epiphany, 2022

- ✘ Our Epiphany celebration in Spanish was held on January 2, 2022 with a small celebration after worship. We had hoped to resume our bi-lingual festivities in 2023 but with the absence of an associate pastor, planning was not possible and we planned the event only for our Spanish-speakers. I look forward to this, and other similar activities, reemerging in 2023-24 as events for the whole parish.
- ✘ We celebrated the Presentation of Our Lord at the Spanish service on January 30. Those blessed to have the baby Jesus and the manger in 2021 raised the baby Jesus from the manger and delivered him to those who will have him in their home during 2022. This is an important Latino tradition that our Spanish-speaking community follows.

Advent and Christmas, 2022

- ✘ Our youth conducted the annual White House Ornament sale and sold over 100 ornaments.
- ✘ I offered daily morning and evening blessings in both English and Spanish on YouTube.
- ✘ Weekly midweek Advent services were offered with Pr. Saul leading the Spanish service in the lounge and me leading the English in the sanctuary, (Mirna Melara) led one of the Spanish services when Pr. Saul was away).
- ✘ We had vigil for the Virgin of Guadalupe followed by food and fellowship on December 11.

- ✘ Harriet Latta prepared and led our Sunday school children for the annual Christmas pageant, which was prerecorded at shown during worship and posted later on YouTube.
- ✘ St. Mark's Chancel choir offered an Advent Choir cantata during one of our Sunday liturgies in December.
- ✘ The NOVA Chorale, under the direction of Bob Webb (former Director of Music at St. Mark's) performed a holiday concert on 12/10. Bob did a fine job communicating the Gospel through music to a room filled with many who are unchurched. Danny Cabrejos (one of St. Mark's Chancel choir tenors) brought his top middle school choir who also sang. Many of the guests were, therefore, their families and friends.
- ✘ Las Posadas were held to remember Mary and Joseph's journey to Bethlehem. A potluck feast followed the service.
- ✘ Christmas Eve liturgies were held at 4PM (English), 6PM (Spanish), and 9PM (English).
- ✘ Christmas Day was Sunday in 2022; so, we had our regular two services.

Other Worship

- ✘ I offered daily prayers services during July when I challenged the congregation to a *30-Day prayer Challenge*. These were posted on YouTube in English and Spanish every day of that month.
- ✘ I also led a service for the celebration of the Feast Day of St. James for one of our Spanish-speaking families in Arlington on 7/23.

Bible Studies and Education

- ✘ Sunday and Tuesday CF³ (Church Family Faith Formation) was led by Grace or Pr. Albert in English and Pr. Varinia in Spanish. CF³ concluded for the spring and did not resume in the fall in light of the departure of both Grace and Pr. Varinia.
- ✘ Wednesday Men's Bible Study continued and even met through the summer.
- ✘ Thursdays Dwelling in the Word continued is study of John's Gospel and did take a break for the summer.
- ✘ In addition to the bible studies offered at various times of the year during prayer services, Pastor Varinia also offered Bible studies for St. Mark's two Spanish-speaking WELCA circles.
- ✘ Dc. Kathy Garrison, a member of St. Mark's, offered a two-week series on Shalom on May 15 and 22.

Youth, post Grace

- ✘ We began the transition of the youth ministry from Grace's leadership to mine in May when I joined Grace and some of our youth families for brunch., three families attended. St. Mark's personnel committee has advertised the position on multiple occasions and has not yet found a new youth director.
- ✘ In the sustained absence of a director, Harriet Latta is helping with logistics and Jim Kyger has joined me in working with the youth on Sunday mornings. Both of them participate in youth events outside of Sunday morning.
- ✘ Youth group returned to its previous model (Sunday during Sunday school hour) in September and moved to a hybrid model after Thanksgiving with odd weeks being on Sunday and even weeks being on zoom on Tuesdays.
- ✘ The youth and their families hosted an Oktoberfest on 10/30. Around four dozen members of St. Mark's participated and \$598 was raised to support youth events. It was good to be able to come together once again as a community. The next youth hosted event will be Shrove Sunday in February 2023.

Connecting with Our Neighbors

- ✘ The pastors also attend and participate in a variety of activities throughout the year that help to connect the congregation and the wider community; such as, but not limited to participation in our Montessori school's *Peace Day* and *Year-End* celebrations; offering invocations and prayers at occasional scout events; providing a house blessing for our Afghan family on their move-in day; greeting guests at St. Mark's Health Fair and musical performances outside of worship; and, serving on occasion in the *Food for Others* distributions (particularly the monthly Thursday evening). Pr. Varinia also wrote letters in support of members in their immigration processes; and, Pr. Albert continued his role on the *Salaam Isa Mission Society*, which, in addition to monthly meetings, included presentations in the societies *Walking and Talking with Jesus* educational series and offering prayer at their annual banquet, (the theme this year was "Honor/Shame and the Gospel").
- ✘ I have had several discussions with leaders of the NOVA Symphony (the orchestra I play in) to explore possible ways to build a relationship between St. Mark's and the symphony. The string quartet that volunteered its services at St. Mark's during Advent 2021 was made up of players from the NOVA Symphony and one of the symphony's trombonist also offered his gifts on multiple occasions in 2022.
- ✘ Scout Sunday was once again held at St. Mark's after missing a year due to COVID and St. Mark's was blessed to honor Andrew Wagner with the God and Church Award. Andrew and another scout worked with Grace for nine months to achieve the award. Few scouts receive this honor. Andrew's name will be added to a plaque in the St. Mark's fellowship hall.

Continuing Education

Pastor Albert

- ✘ I attended a mission development event in February hosted by a local congregation for a refresher on mission development ideas. The key takeaway was no surprise: congregations that grow have members who invite others to participate in the mission of the church.
- ✘ A *Sabbatical Planning Team* made up of Colleen Struss (council), Jim Kyger (personnel), Steven Carlson (finance), Linda Pendleton (at large), and Ray Griswold (at large) was busily at work from January through March to develop a renewal plan for Pr. Albert and St. Mark's. The goal was to submit a grant proposal to the Lilly Foundation for a 2023 sabbatical. The team was working on ways to involve the congregation in the details of the planning. In light of advance knowledge of Pr. Varinia's likely departure and my own desire to study the topic in 2022 and not 2023, the decision was made not to continue planning for a 2023 sabbatical. No further work has been done in this area.
- ✘ I did, however, use continuing education time for a retreat to consider Lutheranism, Orthodoxy, and the ancient roots of our faith and vacation time to attend classes at Antiochian House of Studies, where I was graciously invited to participate in the PhD program. In light of the demands of parish life, especially the series of funerals from September through December, I decided not to continue in that program.

Pastor Varinia

- ✘ Pr. Varinia continued her training as a coach in the ELCA by being coached, coaching individuals, and team coaching several initiatives, including the ELCA's *Congregations Lead Initiative Cohort* (working with pastors from the Caribbean Synod), *Discipleship Coaching Lab*, and *Congregations Lead: Learning Event 2* (an initiative for congregations and their pastors),

- ✘ Pr. Varinia participated in a small group and *lectio divina* through the Ecumenical Center for Clergy Spiritual Renewal (ECCSR) in Wisconsin.
- ✘ She also participated in three mini-retreats: one with her cohort of *Journey Toward Wholeness: A Courage & Renewal* and one with her cohort of *Clergy Women of Color, Flourishing in Ministry*.
- ✘ She participated in “Mujeres hacienda teologia” (Women doing theology), a group of Ecumenical Clergy Women from Latin America.
- ✘ And she participated in *Cultivating the Art of the Ask*, a training offered by the synod.

Other

- ✘ Both pastors attended the mandatory annual *Boundaries Gender Justice and Inclusivity* training offered by the ELCA region 9 on 10/27.

Respectfully submitted to the congregation of St. Mark’s,
Pastor Albert W. Triolo

ALTAR GUILD

The purpose of the Altar Guild is to clean and prepare the Altar area for worship. This involves weekly dusting and cleaning of the furniture and floor; cleaning and maintaining the chancel candles; changing the paraments, banner, and linens, and washing the acolyte robes, as needed; and other small tasks to provide an appropriate Altar at which to worship our Lord. Altar Guild members normally work on a two-person team, up to eight times per year.

The Flower Committee, operating under Altar Guild, consists of individuals who arrange flowers for Sunday services, festivals, and weddings. Flower Committee members either work alone or with a partner each week to arrange flowers. Each week involves about 4-6 hours, which includes picking up cut flowers from a grocery store on Friday, arranging the flowers on Saturday, then by Tuesday rearranging those flowers, which are still fresh, into smaller arrangements for the Flower Ministry team to deliver. Each person arranges flowers approximately 10 times per year. If you are interested in being a part of our Committee, experienced flower arrangers will help you during your first assignments.

Church members, who donate \$20 toward the purchase of fresh flowers, may then choose to celebrate, or remember, a person or an occasion on a particular Sunday, with the dedication listed in the Sunday Bulletin and weekly e-Messenger. Also, the Altar Guild and Flower Committee use some of these flower donations to buy items for our worship experience. For example, in 2022, the Altar Guild purchased oil, candles, and cleaning supplies, and the Flower Committee bought flowers, a wreath, and glass vases.

Altar Guild members during 2022 are: Jim Black, Julie Brimmer, Debbie Brown, Patty Carlson, Mary Eskelund, Isidro Espinosa, Carole Goodwin, Shanon Hardy, Amy Makinen, Peggie Morrison, Pete Morrison, Cherry Moser, Gayle Parsons, Linda Pendleton, and Cathy Snider.

Flower Committee members during 2022 are: Julie Brimmer, Susan Klein, Noreen Linnemann, Ellen Peterson, Barbara Quesenberry, Trudy Stellar, Kathy Wahl, and Leanna Wilson.

If you are interested in joining either the Altar Guild or the Flower Committee, both groups would exuberantly welcome new members.

- Jim Black, Altar Guild President
- Mary Eskelund, Altar Guild Vice President
- Vacant, Altar Guild Secretary
- Patty Carlson, Altar Guild Treasurer
- Trudy Stellar, Flower Committee Chair

Respectfully submitted,

Jim Black and Trudy Stellar

CHILDREN'S SUNDAY SCHOOL (VBS)

Spring 2022

Saturdays 10 – 11 a.m. on Zoom

We continued offering a hybrid in-person and Zoom model with in-person attendance increasing after Easter. The class was team taught by Harriet Latta and Christina Triolo with our students split into two groups: Pre-Reader (preschool – 2nd grade) and Reader (3rd-6th grade). We continued trying to following the youth topics as outlined by Grace. Eventually, we switched to using Whirl curriculum from Augsburg Fortress. The students and teachers like it.

Average weekly attendance: 3 children

Each child has his/her own copy of the *Bible* we use during lessons.

Fall 2022

Sundays, 11 a.m. – 12 p.m.

Beginning in the Fall 2022 we started meeting in-person only. We continue to use the Whirl curriculum utilizing more of the curriculum's components now that we're in person again. Our numbers still seem low, but 100% of our Sunday School families also attend worship regularly. At the beginning of the year, each student was given a little tote bag to decorate and use to bring his/her *Bible* to class each week – and they do! Mirna Melara leads the Preschool group, Christina Triolo leads Kindergarten – 2nd grade group and Harriet Latta leads the 3rd – 6th grade group. All three groups meet in the same room. Alice Real joins us at 11:45 to teach music and lead our Closing Prayer, *For Thy Gracious Blessings*.

12 children registered from 8 families

Average weekly attendance: 7 children

- Eggstravaganza was held on Saturday, April 16, 2022 in-person. Our activities included a video and discussion of the Holy Week to Resurrection story, craft, egg hunt and pinata.
- The children presented their video Christmas pageant on Sunday, December 18, 2022. The video was recorded during Sunday School telling the Christmas story through the messages of the angels to Mary, Joseph and the shepherds. The video included three songs taught and directed by Alice Real. Joseph Triolo edited the video.
- Children's Fellowship continued with monthly gatherings on the last Saturday of the month. Children and their parents join together for a meal, games, lessons, etc. At our September meeting, the children made a gift for

Pastor Triolo in honor of his 10 years at St. Mark's. Children's Fellowship did not meet during November and December because of the holidays.

- Tween Group 's monthly in-person meetings were often canceled due to lack of student availability. We had one or two meetings in the Spring with 2 youth present. Christina Triolo assisted with those meetings. Tween Group is not currently active since we don't have enough students in that age group.

Vacation Bible School (VBS): Be Like Daniel

Vacation Bible School was held in-person on June 11 & 18! We learned about Daniel in the Old Testament using materials from Oriental Trading and *VeggieTales*. We watched and discussed a video each week, played games, and made crafts.

10 children were registered with 8 attending the first session and 5 in town for the second session.

Respectfully Submitted,

Harriet Latta, Director

COMMUNICATIONS COMMITTEE

Our committee offers its assistance to groups of St. Mark's in promoting their activities both within the church via the E-Messenger, on social media, and when necessary, in the local newspapers. Trudy Stellar creates and sends out the weekly E-Messenger; Cheryl Dwyer maintains and updates our church website at <https://www.stmarks-elca.org>; Kathy Flanagan manages information on our church Facebook page, which can be found at <https://www.facebook.com/stmarksspringfieldelca/>; and Suvidha Daniels joined us as a new member as our Council Communications Committee Liaison. As St. Mark's receptionist, Maritza Cerritos creates our Sunday bulletins with announcements. Often our fields overlap and we are also able to substitute for one another during vacations. With today's technology, our committee finds that we do not need to meet in person, but rather we can discuss and share information via telephone, emails, and Zoom meetings as necessary—and we are always looking for new talent to help out! Contact Cheryl Dwyer at DwyerCL2@verizon.net if you are interested in joining us.

The church services broadcasts on both [Facebook](#) and [YouTube](#) have added another dimension to communicating with our members, especially when we were unable to meet in person. Thanks also to the added creativity of Pastor Triolo, his son Joseph, Pastor Varinia (who is definitely missed!), Rodney Pendleton, and other helpers, St. Mark's has been able to spread its message to members and visitors through both live and recorded services during Lent and Advent as well as worship services on Sundays and other special days in both Spanish and English—truly a wonderful addition to our outreach. The analytics from Facebook and YouTube combined show average English online viewership of 31 (with maximum average of 41) and average Spanish online viewership of 5 (with maximum average also of 5). Our website analytics for 2022 that show that we had 21,150 visits to our church website. Getting the Word out—both God's Word and the word about St. Mark's—is part of the Communications Committee's mission.

Respectfully submitted,
Cheryl Dwyer, Communications Committee Chair

CONGREGATION COUNCIL

2022 was an important year for St. Mark's. It was not an easy year: COVID restrictions early in the year, key staff departures, and then too many funerals late in the year. Amid the tears of goodbyes to departing staff and final farewells at memorial services, we could find renewed inspiration and joy at the many blessings God bestows upon the faithful. We recognized how the Holy Spirit works among us, in the moment, to move forward on our walk with God.

Indeed, we were blessed this year with many remarkable gatherings of worship, fellowship, and service. Our worship services in English and Spanish, in-person and online, uphold the Lutheran tradition of strong musical offerings. All those who make a Sunday worship service possible were steadfast in performing their various ministries, in the face of numerous pandemic challenges. From the pulpit, we were challenged, promised, enlightened, and comforted. Our small group ministries have strong offerings to serve a variety of interests and schedules, and those groups all rebounded from pandemic gathering restrictions with renewed joy of sharing together in these ministries.

The Congregation Council is thankful for the leadership of Pastor Triolo, the dedication of our staff, and the commitment of our members to maintain a fellowship in Christ.

COVID-19. The pandemic was a factor in our operations throughout the year. We began our new Program Year in September 2021, requiring masks at our gatherings. Education Wing activities were limited to our congregation's faith formation activities, such as Sunday School, Confirmation Class, and Youth Group. We were able to celebrate a masked Christmas together in December 2021, after a remote-only Christmas service in 2020.

However, January 2022 started out the year with more COVID bad news. The highly transmissible Omicron variant caused a rapid climb of COVID cases, and case rates rose to levels several times higher than any levels we had seen. Our rising in-person attendance was interrupted by this surge in cases. This spike peaked in mid-January, then fell nearly as rapidly as it had risen. Our Hypothermia Week activities allowed Facets staff and hypothermia guests to return to St. Mark's in January 2022, but the public health restrictions severely limited any personal contact with our hypothermia guests. We continued masked, in-person worship during this extraordinary spike, while maintaining our streaming online services.

In March, the CDC guidance on mask-wearing was revised, recognizing that vaccines (and COVID-19 cases) have created substantial resilience in our communities and the availability of medical treatments to mitigate severe disease. Accordingly, beginning with worship on 3/6/22, we made mask-wearing optional for worship and most activities at the church. This relaxation of mask-wearing requirements resulted in a Spring growth in cases nationwide, when normally warm weather would cause a decrease. We heard of many members who came down with COVID after the restrictions were lifted, and fortunately many of those were not severe cases. This was a milestone in finding our way out of COVID lockdown mode and into a full church life.

While many of us enjoy the freedoms of things being back to "normal", there are many members whose personal circumstances continues to restrict how they can participate in our church life. We have some members who continue to wear masks at our gatherings. Others are worshiping online due to personal health considerations or for the circumstances of their loved ones. Some of our members are participating in our small-group ministries but not attending in-person worship.

Afghan Refugee Support. Council began the year with an initiative to support an Afghan refugee family. We started by allocating some year-end funds to help support this effort, and began to investigate how we could

sponsor a family and provide support, rather than just a financial donation to some agency. On March 27, we held a Town Hall meeting in the Sanctuary after the English Service, where we had Rev. Susan Wilder from Grace Presbyterian speak to us about the program at Grace, which has sponsored several families. We learned of the many blessings of this ministry for the Grace congregation. The St. Mark's congregation responded to a survey about how members would be willing to help support a refugee family, with time, household goods, and financial support. Members of St. Mark's attended in-person and online events about Muslim culture and religion, sponsored by the Crescent Project. When we brought Yvette Moy onboard as the New Connections Ministry Director in late May, we asked Yvette to help lead our organization efforts and to help with the liaison with Lutheran Social Services. We signed up for the LSS Champions Level 1 support, to provide 6 months of assistance (but not direct rent support) for a family of 4 or less. Once a family was identified in October, we created a Sign-Up Genius page and began staging collections in the Blue Room.

St. Mark's members responded to the requests with generosity in ways that demonstrated your generosity and Christian spirit. You inspired your friends to help with donation of furniture, household goods, and shopping. You were creative in finding no-cost furniture. Apart from the mandatory purchase of new beds, we spent a total of \$45 on furniture. You used the refugee program as a teaching point in generosity for children and grandchildren to support. Everyone who participated in this support effort enjoyed the shared mission of making a difference for this family seeking to build a new life. On December 1, we loaded up a 16-foot truck at St. Mark's, and met the family at their new apartment in the Lincolnia area. We unloaded the truck and moved in furniture, household furnishings, fresh groceries, including halal meats, and pantry staple items. The support will continue into 2023, helping the family navigate social support systems, finding employment, and settling into the area.

New Connections Ministry. We hired Yvette Moy in the two-year position of New Connections Ministry Director in May 2022. A blessing for the New Connections Ministry was held on June 18th. Yvette has been instrumental in leading us through the Afghan Refugee support process. She restarted the English for Speakers of Other Languages (ESOL) program in the fall, beginning with 12 students and a new cadre of volunteer teachers. ESOL will also be a resource for the Afghan refugee family. Yvette helped the Life Center team plan our September Health and Cultural Fair.

Staffing Issues. 2022 was a year for staff turnover in several key positions. We celebrated Grace Casola's graduation from seminary and wished her well as she headed to Rhode Island to begin her path toward ordination. Pastor Varinia Espinosa accepted a new call, and departed with a joyful sendoff at the end of August. Our Parish Administrator, Claudia Contreras, departed at the end of May, replaced by the hire of Lucy Dickson. We hired Yvette Moy as the two-year New Connections Ministry Director at the end of May. The year closed with vacancies in the Associate Pastor and Director of Youth and Family Ministry positions.

Health Fair and Cultural Festival. Fairfax County continues to view St. Mark's as an important partner to provide health and social services in our area, which they consider to be a "health care desert". They sponsored the Health Fair and Cultural Festival on September 17, held in our parking lot and in the Friendship House. The change for this year was to include Muslim and Asian social service support and cultural elements to the Hispanic heritage festival elements we have promoted in the past, in recognition of the representation of those cultures in our community. St. Mark's members generously volunteered to set up and assist the volunteers from many social agencies, guest registration, and help with the vision/hearing van. Boy Scout Troop 881 volunteered with setup and breakdown of the event, and a flag ceremony with the National Anthem to kick off the event. Marvin Flores graciously offered his services as DJ. Over 20 agencies and organizations participated in the festival. 30 people received COVID vaccines, 38 people received vision screenings, 27 children received dental screenings, 5 school physicals were performed, over 300 backpacks with school supplies were distributed, and over 80 food boxes were distributed.

Associated with the Fairfax County Health Department's partnership with St. Mark's, the county's Family Services Department contacted us about hosting Parenting Classes in Spring 2023 for 40-50 people, once a week for 12 weeks.

Hispanic Ministry. Pastor Varinia Espinosa left St. Mark's at the end of August to accept a new call, and was given a huge send-off of love and gratitude from the Congregation. Pastor Triolo continues to regularly preach in Spanish, with relief from guest preacher Saul Cardona. Pastor Saul has been very generous with his assistance in Spanish pastoral services, and has preached at English services as well. In December, Council voted to appoint a call committee for the Associate Pastor position, recognizing that this position will be filled as a part-time position, with emphasis on Spanish language services. The Parsonage is vacant, and further plans for the Parsonage will not be considered until we complete the call process. We do not envision that the call process will result in occupancy of the Parsonage.

Narthex Renovation Project. In 2021, we found that the bids for our Narthex Renovation project came in significantly above our available resources. In 2022, Council investigated how we could reduce the cost of the project and move forward. In May, Rodney Pendleton turned over the project management task to Carl Bauersfeld. We are grateful for the talents and service of Rodney and Carl. Inflation was a persistent issue in the news in 2022, which raised some concerns about costs and interest rates on loans. There was some good news in construction prices, as international shipping began to normalize and

We asked our architect, John Recny, to consider the biggest cost drivers for the project and to develop a plan that would retain the core elements of the Narthex Renovation. We called this the "Narthex Renovation Core Project", consisting of: renovation of the Courtyard (reducing its size while building a hallway with bathrooms, storage, and a kitchenette), and renovation of the Narthex. It excluded taking space from the back of the Sanctuary for a meeting room and nursery, which were part of the original design. It also eliminated much of the expensive grading to be done in the exterior parking areas, and reduced the amount of dirt that would need to be moved in the Courtyard for foundation work.

At a Congregation Meeting in June, the Congregation authorized Council to proceed with an additional round of fundraising, with a goal of \$250,000, to authorize architectural design services by the architect to transform the concepts into bid-ready design package, and potentially to put the project out for bid. The pledge campaign resulted in an additional \$179,727 in pledges, plus \$7,800 from a fundraising concert. Pianist Myriam Avalos Teie and her colleague, violinist Jesse MacDonald, generously shared their musical gifts in a wonderful concert to benefit the Narthex Project.

The year drew to a close with updated drawings complete, and revised permits working their way through the Fairfax County approval process.

Congregation Meetings.

March 6, 2022 Special Congregation Meeting

In 2021, St. Mark's was beset by persistent water intrusion into the Green Room, Blue Room and Library. The Parish Administrator and Property Committee worked to seek vendors to address the root cause of the water problems. In March 2022, we held a special Congregation Meeting to authorize a contract award of \$29,190 to LCS Property Services. The company waterproofed the foundation at critical points, reconfigured the drainage in front of the Narthex, installed new exterior stairs to the Fellowship Hall, and installed a new surface drain in the walkway outside of the Fellowship Hall. These repairs were successful in eliminating the water intrusion into all of these areas.

June 19, 2022 Spring Congregation Meeting

As described above in the Narthex Renovation section, the Congregation approved moving forward with a Narthex Renovation Core Project design and fundraising.

November 20, 2022 Fall Congregation Meeting

The Congregation approved the 2023 Operating Budget of \$752,000. It aligned the 2023 budget with anticipated 2022 year-end giving. Although this was a reduction from previous year budgets, we provided for significant COLA increases for staff to compensate for inflation, we increased contributions to the building fund, and all staff requests for budget items were fulfilled. The Fall Meeting is also our Elections Meeting. The congregation elected:

Congregation Council: Raelene Long

Nominating Committee: Chris Colovos

2023 Synod Assembly Voting Representative: Ken Anderson, CarolSue Carlson-Jones, Erik Long. Designated

Alternate: Yvette Moy

St. Mark's Congregation and Staff Milestones

Associate Pastor Varinia Espinosa departed St. Mark's at the end of August to accept a new call. She and her husband, Ysidro, were celebrated by the Congregation on August 21.

Senior Pastor Albert Triolo reached the 10-year anniversary of his call at St. Mark's in July. We celebrated the anniversary on September 11 at our service and a luncheon in the Fellowship Hall.

Custodian Julian Lee reached 10 years of service at St. Mark's in October. Members generously recognized Julian's faithful support with a month of giving thanks to Julian for his service.

Boy Scout Troop 881 celebrated the 15th anniversary of the troop under Scoutmaster Phong Nguyen at a ceremony and dinner on November 5.

Council Policies

Council approved a revised Personnel Policy in January

Council lifted pandemic restrictions on the Building Use Policy in March.

Council approved a new Document Retention Policy in November.

Council Appointments

- (February) Bonnie Gauch appointed as Chair of Finance Committee
- (November) Bill Dinnison appointed to the St. Michaels Youth Endowment Board
- (December) Associate Pastor Call Committee appointed:
 - Marvin Flores, Madeline Rivas Escobar, Irma "Elizabeth" Mantilla. Ismael De La Tejera, Laidler Campbell, Burt Wagner

Membership Review

Council coordinated with the pastors to undertake our first review of the membership rolls since the beginning of the Pandemic. In a series of letters to "inactive" members, we reached out to these members to determine if they still wished to remain part of the St. Mark's family, or if we could otherwise help them find a new church home. This process resulted in removal of approximately 120 members from the official membership in December. Of course, these members are welcome to rejoin us if their future circumstances permit them to attend and participate in church life.

Congregation Council Members, 2022

Erik Long, President*

Colleen Struss, Vice-President*

Faustino Flores⁺

Joyce Wessel⁺

Nancy Gorman, Secretary*
Steven Carlson, Treasurer*
Pr. Albert Triolo*
Pr. Varinia Espinosa
Marla Bianchetta⁺
Bonnie Gauch⁺

Carl Bauersfeld
Kara Barnes
CarolSue Carlson-Jones
Suvidha Daniels
Mark Snyder

* Executive Committee

⁺ Last Year of Term on Council

New Council members for 2023

Raelene Long (elected at Fall 2022 Congregation Meeting)

Carla Yock (appointed by Council, to be confirmed at future Congregation Election Meeting)

Submitted by: Erik Long, Council President

THE ESL/ESOL OUTREACH MINISTRY

Salaam Isa Mission Society offered scholarships for Crescent Project's Sahara Challenge training to demystify Islam. Participants from St. Mark's included Erik Long, Cheryl Dwyer, Larry and Raelene Long

St. Mark's signed up with Lutheran Social Services for Champion Level 1 in sponsoring an Afghan refugee family. This involves furnishing an apartment as well as providing transportation to appointments. The St. Mark's team participated in background checks.

Pastor Triolo's 10th year anniversary at St. Mark's included food and cross-cultural discussion of Persian/Afghan history. The State Department paused Afghan resettlement between March and June but resumed at the beginning of autumn. The Rahmani family arrived from Qatar on October 1. Signup genius and donations were very generous and the December 1 move in to Alexandria, VA apartment went well.

Re-launching ESL beginner class was accomplished with CarolSue Carlson-Jones and Elizabeth Mantilla as instructors and 8-12 students. This was promoted at the Multicultural Celebration and Health Fair with Fairfax County.

A nearby Messianic congregation shared a demographic study of Springfield which suggests the largest demographic is 18-27-year-olds. The Fuller Youth Institute released the results of its 2014 study identifying this group across America and in 2016 provided ways to mentor and attract these young people to church. I shared with Pastor Triolo and Erik Long a PowerPoint I prepared on the book *Growing Young: Six Essential Strategies to Help Young People Discover and Love Your Church* by Kara Powell, Jake Mulder, and Brad M. Griffin to help us consider at St. Mark's how we might reach this vital demographic.

Connecting Pastor Saul Cordona with St. Mark's was timely with Pastor Varinia Espinosa accepting a call to a church in Missouri. I also have enjoyed preaching monthly and reading meditations for Blue Christmas.

Peace,

Yvette Moy

FINANCE COMMITTEE

Mission

The mission of the Finance Committee is to provide support, advice, and guidance to the Council, Treasurer, clergy, and staff regarding church financial matters. In 2022, the Finance Committee was responsible for:

- Monthly financial monitoring and reporting
- Oversight of the business operations of the church
- Financial planning and preparation of an annual budget exceeding **\$750,000**
- Oversight of the Montessori School with an annual budget approaching **\$750,000**
- Oversight of two endowment funds with combined assets totaling approximately **\$500,000**
- Management of assets over **\$777,000** for the Narthex Renovation Project
- Recommending improvements to financial policies and procedures and internal controls
- Periodic financial reviews to ensure compliance with standard accounting practices
- Financial oversight of all committees, groups, and staff handling monies of the Church
- Oversight of funds collected, disbursed, and accounted for in accordance with proper accounting standards for 501(c)(3) tax-exempt organizations
- Documentation of financial decisions of the church through comprehensive meeting minutes
- Financial updates to the congregation.

The work of the Finance Committee impacts all ministries of St. Mark's by ensuring that St. Mark's maintains a position of financial strength and sustainability both now and in the future. In addition, the Finance Committee supports church ministries by making recommendations for the allocation and use of contributions that most effectively serve and support the mission and ministries of the church. The Finance Committee works diligently and collaboratively with one another as well as with other committees and Council to ensure that St. Mark's financial assets are put to good use, in addition to ensuring that they are protected through proper cash handling procedures, sound fiscal policies, and effective internal controls.

Finance Committee Members

The strength of the Finance Committee is its dedicated members. Listed below alphabetically are the members of the Finance Committee and each member's collateral responsibilities during 2021:

Dan Ancona – St. Michaels Endowment Fund Board Liaison
Ken Anderson – Montessori School Advisor
Steven Carlson – Treasurer
Lucy Dickson – Parish Administrator
Bonnie Gauch – Chairman and Council Representative
Peggy Harris – Mission Endowment Fund Board Liaison
Hugh Linnemann – Personnel Committee Liaison
Eleanor Schwarze – Count Team Coordinator
Dave Appler
Pastor Triolo – Senior Pastor

2022 Financial Status

This year has been a strange one for the church's finances. Some months have been up and some down, in a

manner that has not followed prior trends. In the first quarter, giving was up, but expenses were up more, leaving us in a deficit position. In the second quarter, the staffing changes decreased salaries to be paid, which reduced our expenses, but giving lagged somewhat. In the third quarter, giving rebounded some and expenses remained below what was budgeted, reducing the deficits. In the fourth quarter, while December giving was below expectations and recent experience, November giving and gifts were up and expenses remained under budget. Overall, our annual income was approximately \$35,000 less than was budgeted – but expenses were about \$50,000 less than was budgeted. Thus, while the 2022 budget did not reflect either a surplus or deficit, we ended the year with a surplus of over \$17,000.

As we move into 2023, the church has nearly \$1.5 million in relatively liquid assets (including a contingency reserve of \$100,000) and no existing debt.

Council approved the following uses for the surplus:

Year-End Surplus Allocation

| Item | Amount | Comments |
|--|-----------------|--|
| Replace Advent paraments and banner | \$5,000 | The existing paraments and banner are over 20 years old. The paraments and banner for other church holidays have been replaced more recently |
| Lutheran Social Services/Lutheran International Refugee Services | \$4,500 | |
| Office Equipment reserve | \$2,000 | The existing reserve is \$5,844. |
| Independent Financial Review | \$2,000 | The existing balance for this item is \$11,000, however we predict that the cost of such review will exceed this amount |
| Military package mailings | \$2,000 | Replenishment of fund (currently at \$827) |
| Replenish altar linens | \$500 | The altar linens have not been replaced in over 20 years. |
| | \$18,000 | |

The Revitalization Fund balance stands at **\$153,500**. St. Mark’s also contributed \$26,375 to other benevolences (ECHO - \$5,275; Caroline Furnace/Mar-Lu-Ridge – \$4,800; FACETS/Lamb Center - \$5,400; and ELCA World Hunger – \$10,900). St. Mark’s is a very generous congregation! After consolidating several memorial account balances into the overarching Remembrance Fund, the Remembrance and Memorial account balance ended the year with a balance of **\$43,400**. This amount includes **\$15,000** designated for the Revitalization Fund for use by the Property Committee to address ongoing water leakage issues or other high priority needs. Balances in other major dedicated funds are as follows: New and Continuing Connections – **\$29,500**; and Capital Improvement – **\$1,000,000**.

Liquid cash balances as of the end of December 2022 consist of **\$107,655** in the Burke & Herbert checking account, \$150,615 in an interest-bearing money market account held at Thrivent, and

approximately **\$1.22 million** in the ELCA ministry growth investment account. This is enough to cover **98.6%** of the dedicated funds payable.

While the contributions of all members of the Finance Committee were significant and instrumental in achieving these noteworthy financial results, the work of our Treasurer, Steven Carlson, stands out as exemplary. Steven's provision of first drafts of budget documents, and his sage and solid guidance regarding 2022 planning assumptions have proven remarkably accurate.

Narthex Renovation Project

During 2022 we remained in a holding pattern on the Narthex Renovation Project. The Capital Improvement Fund ended the year with a balance of \$1,000,00. These funds came primarily from two sources: (1) pledges, and (2) monthly contributions from the approved operating budget. The Finance Committee has not seen any recent, updated information regarding the cost of the Narthex Renovation, but we stand ready to evaluate and consider possible financing options once an updated cost assessment has been developed. We continue to believe that it would not be prudent to encumber St. Mark's with long-term debt.

St. Mark's Montessori School

At its January 2022 meeting, the Finance Committee recommended that Council approve the Montessori School 2022-2023 Budget and Tuition Plan—the largest budget ever submitted by the school. Budget highlights include:

- Tuition of \$7,075 per student, with an enrollment of 60 students (which is approximately the middle of the tuition range of neighboring competition)
- Tuition of about \$7350 per student, with an enrollment of 30 students for before/after care
- Summer enrollment of 25 children
- Salary increases ranging from 3-5%
- Anticipated year-end surplus of approximately \$56,195.

During 2022, the School actual enrollment stood at 56 students with 29 before/aftercare students, a little short of what was budgeted. As such the fiscal year operating surplus came in at only \$1,500. The School's cash equity (cash assets less reserves and future years' pre-paid tuition) stood at approximately \$698,000 at the end of December, 2022.

The Finance Committee applauds the work of Ken Anderson, the School staff, and the Montessori School Advisory Board for their vision and contributions over the past year.

Endowment Funds

The St. Mark's Endowment Funds ended 2022 with a total value of \$497,290. The Mission Fund balance was \$331,031. The St. Michaels Youth Fund balance was \$166,259. Given the overall economic situation, all of the Funds suffered valuation losses in 2022.

The February 2022 meeting of the Finance Committee was devoted to a review of the Endowment Fund portfolio. Officers of both endowment fund boards were in attendance. Moshe Burstin, the Wells Fargo Investment Portfolio Manager, presented a very detailed written report of the investment portfolio asset allocation and 2021 performance of the Mission Endowment Fund and St. Michaels Fund assets. Mr. Burstin thoroughly reviewed the report and addressed questions of the Committee members. He confirmed that the portfolios are, and have been managed, in accordance with the guidelines of the St. Mark's investment policy, with distribution following a Moderate Growth model with a 60-40 split between equities and fixed incomes. Further, he advised that -

- The Investment Policy Statement implemented in 2018 is a sound and well-written document with no updates or revisions recommended at this time.
- A 60-40 equity-to-fixed income is still a prudent asset allocation.
- The portfolios do not keep a lot of cash, instead striving to be fully invested at all times.

During the February 2022 meeting the Finance Committee and endowment board Officers in attendance directed Mr. Burstin to continue with this investment plan.

In the interests of transparency and security, all endowment fund contribution and gift disbursements are administered by the St. Mark's Treasurer and reported in the Treasurer's reports.

2023 Budget

At the November 2022 Congregational meeting, the Congregation approved the budget for 2023. Highlights of the 2023 budget include the following:

- Income Projection. Operating income is projected at \$752,000, a slight increase over the 2021 budget but in line with the actual 2022 giving.
- Wage and Salary Increase. The largest increase to the budget was to provide rostered staff with a 5% cost of living increase.
- Music. The music budget was also increased, including additional funds to add a professional soprano [and alto?].

Thank You

On behalf of the entire Finance Committee, thank you, St. Mark's, for your past, present, and continued generosity.

If you have any questions about this report or our financial situation, please do not hesitate to contact Bonnie Gauch, Finance Committee Chairperson, at finance@stmarks-elca.org our Treasurer, Steven Carlson, at treasurer@stmarks-elca.org, or any member of the Finance Committee.

Respectfully Submitted, Bonnie Gauch
Chair, Finance Committee

FOOD FOR OTHERS

The procedures haven't changed much in the FFO social ministry. Our calendar is fairly straight forward; we meet once a week for about an hour on a Tuesday, about 6 to 8 people on a team. There is very little pre-planning involved. The drivers get the food from the warehouse (unsung heroes) and it is distributed each Tuesday to St. Marks' where the team places it in boxes. These boxes are then delivered to the outside of the church to the people who are waiting to receive it. This service begins at 6 p.m. and takes about 15 minutes. Each week we have a driver/team (more unsung heroes) who pick up supplies from the Lorton Giant. This augments the warehouse delivery. Our pantry supplies need food from time to time – especially protein such as canned tuna and canned chicken. From time to time we receive monetary donations from WELCA, Thrivent, St. Marks Endowment and church members. Co-chairman Debbie Brown gets eggs every week if we have the means and this is included in the distribution. At Thanksgiving we issue gift certificates from Giant for turkeys for each family. We try to keep a list of substitute drivers and substitute workers. And each team has a captain who keeps the team on point. Nan Ackerman and Debbie Brown are co-chairman of this unit.

We are seeing the families we service fluctuate from week to week. It was 25 to 30 families and presently we are seeing 40 families a week. I believe the economy is responsible for this change, and we are having to use our pantry more frequently for protein supplies. FFO thanks St. Marks for their monetary support and the biggest gratitude goes to the folks who show up each week to provide this ministry. The FFO program is successful because we come in, do our job and go home. In a short period of time we do good things for a lot of people who need help.

Nan Ackerman
Co-chairman FFO

FRIENDS OF THE WELCOME COMMITTEE

The St. Mark's Welcome Committee takes turns at the welcome table in the narthex, watching for visitors, greeting them and welcoming them warmly to our church. We offer information packets, answer questions and introduce visitors to other members. If appropriate, we connect visitors with ministries or groups they may be interested in, and pave the way for membership.

We follow up their visit with a "thank you for visiting" card or email. If they live nearby, we coordinate with the flower delivery committee to drop off flowers a few days after their visit.

The committee also takes turns making coffee for Sunday mornings in the narthex and cleaning up afterwards, as well as serving cake on special occasions. The narthex bulletin board (which was upgraded by the Property Committee in 2022) is changed and updated regularly to reflect liturgical themes and church events.

In July, Bill and Kathy Dinnison met with the New Connections ministry to discuss visitor outreach and coordinate efforts.

Representing our committee, Bill Dinnison also participated in the church's review of the membership roll in September of 2022.

Current Welcome Committee members:

Kathy Dinnison, co-chair
Bill Dinnison, co-chair
Chris Colovos
Trudy Stellar
Frank Stellar
Cindy Hausch-Booth
Laura Murphy
Janice Carr
Linda Freeman
Jane Zuidema (bulletin board coordinator)
Sandy Lind (substitute)

MILITARY PACKAGES COLLECTION

The purpose of this group is to reach out to our deployed service members, to let them know in a concrete way that our thoughts are with them, and to show our appreciation to and for them.

What is this project? In a typical year, historically we've collected items for the military packages the last Sunday of each month, for a deployed service member and his or her cohorts. We get the names from congregation members and friends of congregation members. During 2022, we also partnered twice with the group Love in a Box, which provided us with names of deployed Marines. If we have an email address for the recipient, we email them ahead of time to see what they need or would like so we can gear our package contents toward their wishes. They ask for basic necessities such as toiletries and snacks and sometimes for things such as toys for the local children with whom they have contact. During warm months, we send cooling scarves made by our quilters; the wonderful quilting group also makes beautiful heart pillows with a message from St. Marks.

How did it change during Covid times? For 2022, there were minor changes due to our response to Covid-19, but we were able to continue the program. It has been (and continues to be) a much-needed program, because many other churches were not meeting during early days of Covid, therefore troops were getting fewer items and words of encouragement. We provide a variety of ways people could contribute: sending a financial contribution for either postage or goods, leaving items in our usual collection box at church, delivering them to the home of a project member, plus in-person collections.

Who did we send to in 2022? We sent to our usual contingents of military folks: to deployed members of the Air Force, Army, Navy, and Marines. Often, we receive heartfelt letters of thanks from the recipients and their cohorts, **excerpts from thank-you notes below. Thank you to all of you who contribute so faithfully to this important project**, and we welcome any recipient names you might have.

St. Mark's Lutheran Church members, I am the Company Sergeant Major for the unit you sent care packages to. I wanted to thank all of you for taking the time and effort to send our Soldiers packages. We have thoroughly enjoyed all of the snacks and cards in each package. We have elements spread throughout Northwest Africa and a lot of these outstations are in austere living

conditions, so the little things make a big difference. Those packages bring a boost in morale and mean more than you will ever know. I just wanted to reach out and tell you how grateful we are for caring about our Soldiers. Thank you so much!

From another note: The squadron is doing great and our church just got back from a trip to baptize people in the Jordan River at the location claimed as Jesus' baptism site. We love our country and it is people like you that reminds us of our families and why we are over here. Thank you so much.

Mary Eskelund, Gayle Parsons

ST. MARK'S MONTESSORI SCHOOL

This report gives highlights of the first half of the calendar year 2022 (July-December), highlighting the first semester of the 2022-2023 school year.

July: Summer camp was offered this year, a total of 30 students were enrolled in the program.

August: The week of Monday August 22, 2022, staff returned to prepare their environments. Meetings and orientations were held to welcome staff. A total of 53 students enrolled for Fall 2022-2023 School Year; 29 BAC children.

Wednesday August 3, 2022 New Parent Orientation was held virtually.

Thursday August 25, 2022, Back-To-School Night (in person); everyone had a good attendance.

On Friday August 26, 2022- Classroom welcomings; parents came with their child to see their classroom, meet their teachers and familiarize themselves with their new environment.

First day of school for all students- Monday, August 29, 2022.

*New Spanish program kicked off this year– Ms. Liliana Mancipe (our former Administrative Assistant is the lead teacher).

September: Friday, September 2, 2022(½ day dismissal in honor of Labor Day) and Monday September 5, 2022 school was closed for Labor day.

Parent and Teacher First Month Check-in (phone check-ins) and Staff First Month Check-in (in person).

SMMS's Peace Day celebration took place outdoors on our playground, with Pastor Triolo. (Wednesday, Sept. 21, 2022) The staff and children sang peace songs and Pastor Triolo shared words of peace with the children. This celebration was shared via school newsletters, photos were shared via google photos and brightwheel application.

October:

Two virtual tours were scheduled for Fall 2023-2024 ;

We had a visit from the Fire Marshall and Virginia Licensing (DSS)

Thursday, October 13, 2022, we held our first in person Parent Education event- “A Day in your Child’s Shoe”. We had about 30 families attend our event.

Tuesday, October 25, 2022 we held our first Picture Day from LifeTouch.

Thursday, October, 20, 2022 a Parent Education morning event was held “ Coffee and Conversations with Ms. Claudia”, we had about 10 parents attend and learn a little more about SMMS and Montessori.

Friday October, 28, 2022: Ms. Sihin joined our Before and After Care program.

November:

Friday, November 4, 2022 Professional Development Day, we met in the morning, staff were excused to work in their classrooms and prepare for their Parent Teacher Conferences in November.

Parent/Teacher conferences were held in person (11/10 and 11/11). Before and After Care was offered to families. A small fee was applied for the Montessori Classroom hours. We had approximately 20 families attend between 7:30a-5:45p.

November 11, 2022; SMMS Veteran families were acknowledged in the school

newsletter. Enrollment is open for students to start in Fall 2023.

December:

The children celebrate the wonderful holidays and traditions of December. Children enjoyed making homemade latke.

Wednesday, December 14, 2022, Delayed opening due to inclement weather.

Friday, December 16, 2022 the children celebrated their last day “hibernating”. The children came to school with their pj’s and enjoyed hot cocoa. The children enjoyed watching ‘A Snowy Day’ short film.

Teachers and staff were given a holiday card and gift from parents and school.

Respectfully submitted,

Mrs. Claudia Wright

St. Mark’s Montessori School- Director

ST. MARK’S MONTESSORI SCHOOL ADVISORY BOARD

The purpose of the St. Mark’s Montessori School Advisory Board is to provide advice and counsel to the school and facilitate interaction with the School, the Church and the Congregation Council. The Board meets as needed and when called by the Chairperson.

Members of the Advisory Board in 2022 were **Pastor Albert Triolo**, Senior Pastor; **Claudia Wright**, Director; **Martha Flanagan**, Board Chairperson through July; **Linda Vretos**, Board Chairperson from August to the present; **CarolSue Carlson-Jones**, Congregation Council Liaison; **Jack Kalmar**, Property Committee Liaison; **Kathy Dinnison** and **Cheryl Dwyer**, At-Large Members; and Non-Voting Advisors **Ken Anderson** and **Ray Griswold**. Each of these persons made valuable contributions to the operation of the Board and to the school.

Despite the Covid-19 pandemic, St. Mark's Montessori School (SMMS) continued to operate successfully and thrive. Our outstanding Director, **Claudia Wright**, led her staff and school families with skill and creativity, while enforcing strict adherence to health and safety protocols required by school licensing directives. Masks were required indoors until April 25, 2022, at which time masks became optional. Many families had their children vaccinated against COVID when the shots became available for their age group. By remaining open and operating, SMMS has provided a much needed in-person Montessori education and a fun Summer Camp program to our preschool and kindergarten students.

Thanks to the help provided by Ken Anderson over the past three years, SMMS applied for and received grants from the Federal Government and from Virginia to assist in remaining open during the pandemic. These grants have put the school in a strong financial position so that it can now look to the future. In April, 2022, SMMS was authorized by the Board to give financial bonuses to all staff members in recognition of their continued hard work during the trying pandemic period. In addition, SMMS, which operates on its own budget, made a \$10,000.00 donation to St. Mark's Lutheran Church "in recognition of the hard work, dedication and continuous support" of the Advisory Board members.

Below are the accomplishments supported by the Board this year and beyond:

1. Being recognized by the American Montessori Society and the Virginia Montessori Association
2. Purchased laptops/tablets for teachers
3. Replaced the playground fence
4. Updated the school website
5. Evaluated security and began security upgrades
6. Completed the SMMS 5-Year Strategic Plan with unanimous approval of the Advisory Board and submission to the Congregation Council.

We thank the dedicated members of the Montessori School Advisory Board for their commitment to SMMS, its staff and families. We are honored to serve and thank God for blessing SMMS through 54 years of outstanding community service.

Martha Flanagan, Jan-Jul Chairperson, St. Mark's Montessori School Advisory Board

Linda Vretos, Aug-Present Chairperson, St. Mark's Montessori School Advisory Board

ORGANIST

St. Mark's music was never silenced by the Covid-19 pandemic. Now that progress has been made towards mitigating this noval coronavirus, now not so noval, St. Mark's is making progress towards the resuscitation of the congregation. It's slow but steady. We have increasing in-person attendance, and one must admit there is nothing can compare with live music, something one can actually feel. The centrality of worship to the life of the church is indisputable. And music buoys our worship, elevates and amplifies the words of the liturgy, and allows expression of our faith as a body. Nowhere else can we lift up hearts and voices to the Lord in song. The church is the soul of corporate singing in our society. We literally surround ourselves with song, embrace each other with song, and carry those words, sung or spoken, with us through the week.

I commend the worship leadership for carrying us through the pandemic, not missing a Sunday. Our video camera has been an added blessing, bringing the message of Jesus' love, mercy, and grace to many homes both in our community and worldwide.

Thanks to Pastor Triolo, his strong voice, his musicianship, his technical savvy, for keeping us afloat—he and I have a telephone conversation weekly about worship matters.

Thanks to Karen Randall for bringing back the choir and conducting the singers with skill and sensitivity—the improvement is audible, and I am privileged to serve as her rehearsal accompanist.

Thanks to Alice Real for her persistence and patience in directing our bellringers and our children. Her expertise and passion show.

I am blessed to work with these musicians, who also get excited about going beyond their duties and, in addition, singing and playing the organ. Both Karen and Alice possess exceptional keyboard skills and artistry. Alice continues her organ studies, and I encourage her ever to press forward with this endeavor. Karen is my substitute-in-residence, who willingly and ably steps in during my absences. The three of us meet monthly to coordinate music for worship. We are a strong, cohesive team. Karen's and Alice's reports follow.

Karen Randall, Choral Director

- Additional 4 new choir members this year
- Added soprano soloist position
- Appointed soprano, tenor, bass soloists to liturgy chanting
- Used instrumentalists from congregation and 'outside' for choir accompaniments
- Continued progress in refinement of choral ensemble skills, sound, and presentation

Alice Real, Handbell Choir Director

Throughout 2022, it has been a blessing to direct the St. Mark's handbell choir. Handbells have provided ringers and the St. Mark's congregation an avenue to worship and glorify God through making, sharing, and experiencing music of hope, solace, and joy. The handbell choir rehearsed from 6:45-7:45 PM every Thursday evening and rang in worship once a month from October through June, as well as on Christmas Eve. In addition, a quartet played two pieces this past July. There have been up to 16 participants in the bell choir over the past year, either as regular ringers or substitutes. New ringers are always welcome. Each time a bell is rung, the note is lifted towards God. As we progress into 2023, may this continue to be the primary purpose of our music making.

Chris Michaelsen, Organist

As for me, I continue to oversee the content of the Sunday bulletin, choosing the hymns, advising placement of solo and ensemble contributions to the Sunday liturgy, and, as a personal contribution to Christian education, sharing my thoughts and photography in "About the Cover" articles and bulletin cover photos from in and around the church.

I have continued to provide 15 minutes of music before the Sunday service, something begun during the pandemic when all services were virtual.

I have played for numerous funerals, far fewer baptisms, and no weddings in 2022. Weekday services have included

- Midweek Advent
- Christmas Eve
- Ash Wednesday
- Midweek Lenten
- Maundy Thursday
- Good Friday

I count it a joy to have served St. Mark's for over 20 years. I love the organ, but, more, I love the listeners and responders (singers, i.e., the congregation) who gather week after week to fill the church with sounds of prayer, praise, and thanksgiving, the word both spoken and sung. You are an inspiration to me.

Soli deo gloria.

Christian A. Michaelsen
Church Organist

PERSONNEL COMMITTEE

The Personnel Committee is a standing committee of the Congregation Council. The Committee recruits, contracts, and terminates non-rostered support personnel, develops and administers the church's personnel policy, provides staff support teams, as required, submits a draft annual personnel budget for non-rostered support staff and works closely in consultation with the senior pastor. The 2022 committee members were Karen Smith, Chair, Joyce Wessel, Liaison to Congregation Council; Fran Eck, Secretary; Mary Eskelund, Jim Kyger, Hugh Linnemann, Eric Long and Pastor Triolo (ex-officio).

The Committee had a busy year on several important issues and met monthly via Zoom. Yvette Moy was hired part time for the New Connections position that includes the coordination of the Afghan ministry. The Committee also recommended to the Council the extension of Harriet Latta's position for another year. Considerable time was given to refining the position description, recruiting, and hiring a new Parish Administrator. Patricia "Lucy" Dickson began work in August. The Youth Director position became available in late spring with the resignation of Grace Casola moving to Rhode Island to begin

her internship for pastoral ministry. The Committee decided to include family ministry in the part time position description, and we did extensive advertising for several months with no viable candidates. Pastor Triolo decided he would take the lead for Youth and Family Ministry for now with the help of some members of the congregation. The position of Director of Youth and Family Ministry is included in the 2023 budget and remains a priority for the Personnel Committee to fill.

We also conducted a survey of various metro churches on the salaries and benefits of music personnel but got little response. We were pleased the Council and Finance Committee agreed with the Personnel Committee this fall on the proposed 2023 salary increases and included them in the budget.

The Personnel Committee is blessed to have knowledgeable members of St. Mark's Church who are willing to give their time and talents to further the mission of the church and support the dedicated employees of our congregation. The Committee also wishes to thank our Senior Pastor for his active involvement on the Committee.

Karen Smith, Chair

PROPERTY COMMITTEE

The Property Committee is responsible for the day to day and long-range maintenance of all church property.

Members:

Alan Van Nostrand

Mary Lou Carroll, Secretary

Pam Appler

Carl Bauersfeld, Chair

Alan Eck

John Kalmar

Rodney Pendelton

Sean Murphy

Highlights for 2022:

Like last year, 2022 has been a trying year. As we came out of Covid, the church started to get things done in the building.

Security Concerns. We have not made progress on adding security cameras or other security features to the church. The school is concerned, and this will be an issue we address in 2023.

Friendship House. The HVAC system broke and had to be replaced. The house now has a new high efficiency heat pump. This design is very good at controlling humidity, which has been a problem at

Friendship House. Buildings that are not conditioned at normal occupied temperatures all the time are subject to high humidity conditions in the summer.

Water Damage from heavy rains. We were able to complete the waterproofing repairs that had damaged the green and blue rooms.

Areas affected by the water damage and asbestos removal in the lower parts of the building. In preparation for the narthex renovation and as a result of the water damage in the blue and green room, there are repairs to be completed. This work is primarily painting and replacement of the ceiling. To efficiently move forward with this, the Youth Room needs approval from Council.

Youth Room Proposal. There was a request submitted to combine the Blue Room and Library into a single room and assign this area to the Youth group. We have not made any progress on this project.

Preparations for Narthex Renovation. The Architect has completed the cost-reducing changes to the project. After a long delay, the county permit office is finally able to process the plans.

Trees on Church Grounds. We continue to address danger from aging trees on the property, to include removing three dead trees behind the Parsonage and near the Friendship House. The committee is in the process of getting a new contract for the ground care.

Sacristy. The sacristy is in very bad condition. The cabinets are in very bad condition and there isn't any storage for the audio-visual equipment. There is a general lack of storage for all the groups that use the space.

The committee is working on a plan to enlarge the room by removing the HVAC equipment. The additional space should provide adequate space for the preparation for services and the replaced HVAC equipment will improve the air quality in the sanctuary.

The committee is working on a plan to enlarge the small sacristy area by moving the HVAC system to the roof, thus improving sanctuary air conditioning. This will give additional space for new cabinets and enlarge the working area for altar guild members.

Kitchen. The property committee was asked to look at renovations to the kitchen. To start the project the committee has asked the people who use the kitchen to give us a list of requirements.

Please contact any of the above Committee members if you would like to join our Committee or be contacted for any future work to be done. The Property Committee meets the third Tuesday of each month at 7:00 PM via Zoom.

Respectfully Submitted
Carl Bauersfeld

QUILTS ‘N MORE

Quilts ‘N More is a group of people who meet to make quilts, baby items, backpacks, and other items for people in need. We meet every Tuesday from 9:30-1:30 (we break to eat lunch) at Friendship House. We welcome anyone who would like to help. You don’t have to know how to quilt to volunteer. If you can tie a knot or iron, your help is needed. If you are looking for a group of warm, caring people, this is the group for you.

Quilts ‘N More has 12 active members and is led by Linda Pendleton, Faith Bauersfeld, Janice Apruzese, and Janet Beyea.

Some of the groups who have been given items are St. Mark’s seniors and staff, MariH House, Sanctity of Life Ministries, and Hyperthermia. A new group of people in need that God has led us to is the people of Wise County and neighboring areas. Quilts ‘N More has sent quilts, blankets, and backpacks to this area. The members of WELCA have been deeply touched by the needs of this area and joined with Quilts ‘N More in sending 57 handmade Christmas stockings stuffed with presents to children of this area.

Quilts ‘N More have donated the following items in 2022

- 21 buntings
- 7 pillowcases
- 25 baby blankets
- 68 baby bibs
- 50 fleece blankets
- 123 quilts
- 117 backpacks
- 15 comfort squares
- 5 aprons
- 7 prayer shawls
- 57 stockings including 60 coloring books and 72 packs of crayons
- 50 toiletries bags

ST. MICHAELS YOUTH MISSION ENDOWMENT FUND

The St. Michaels Endowment Fund, established in 1996 in loving memory of Michael David Mower and Michael James Ancona, is a perpetual memorial and tribute to the young men and women of St. Mark’s Lutheran Church. Members of the Governing Board for St. Michaels Endowment Fund are: Nancy Mower (Chairman), Steven Carlson (Financial Secretary), Dan Ancona (Vice Chairman and Past Chairman), Jillian and Chad Harris, Peter Pate, Kara Barnes, Erland Herfindahl, and Peter Weekly. We welcomed Bill Dinnison as a new member to our board. At the present time we no longer have a youth representative or a Youth Program Director on our board. We also lost Erland Herfindahl from our board as he unexpectedly passed away.

As an endowment program, St. Michaels Fund seeks monetary gifts and donations of appreciated assets, which are invested in perpetuity. Income from the Fund is loaned or granted to projects and activities that encourage, nurture, and sustain the Lord’s work in bringing the Gospel to children and their families in St. Mark’s Church, in the national capital area, and around the world.

Donations and bequests to the Fund during 2022 totaled \$5,585. The total value of the Fund on 31 December 2022 (includes Principal, Undistributed Earnings and Asset Appreciation) was \$166,259, a decrease of \$32,282 from 2021. We carried over undistributed earnings of \$1,639 from 2021, received usable investment earnings of \$5,832 in 2022, and distributed \$5,575 in grants (up from \$3,850 in 2021).

In response to requests for grants, the St. Michaels Endowment Fund Board approved the following distributions:

| | |
|---|---------|
| Caroline Furnace | 1,000 |
| Mar Lu Ridge | 1,000 |
| Mental Health Workshop | 300 |
| Mental Health Workshop Training Tuition | 75 |
| Ukrainian Refugee Relief | 500 |
| Herfindahl Memorial (Youth Ministry) | 200 |
| ELCA Good Gifts | 1,000 |
| National Alliance for Mental Health | 1,000 |
| Boy Scout Troop 881 | 500 |
| | \$5,575 |
| Total | |

The principal contributed to the St. Michaels Endowment Fund remains untouched. We do not spend monies that are contributed to the Fund (principal). Monies used for St. Michaels grants and gifts are the distribution of interest, earnings and capital gains distributions.

Our St. Michaels event this year was held in May. While Grace Casola (the outgoing Youth Program Director) was still at St. Marks, she partnered with NAMI (National Alliance on Mental Illness) and hosted a mental health program. On May 14, several NAMI representatives came to St. Marks and presented “Ending the Silence”. Twenty teens and adults attended separate sessions hosted by NAMI. After the sessions, the students and adults came together for lunch and discussion. We also promoted the St. Michals Endowment Fund on St. Michaels Sunday, September 25, with a temple talk by Dan Ancona and the distribution of our annual newsletter.

We thank the pastors for their continued support and the members of St. Mark’s for their financial gifts.
Respectfully submitted,

Nancy Mower
Chairman

ST. MARK’S MISSION ENDOWMENT FUND

The St. Mark’s Mission Endowment Fund (MEF) is one of two St. Mark's endowment funds, and the MEF was established in 1996. The purpose for the MEF is to both continue and enhance St. Mark’s designated mission and outreach programs.

The Mission Endowment Fund Board (Board) administers the MEF. The governing Board members during 2021 were: Bob Sargeant (chair), Fran Eck (secretary), Jim Black, Chris Colovos, and Peggy Harris; Ken Anderson regularly provided financial analysis to assist the Board's decision making.

Financial gifts or bequests to the MEF are deposited, and those funds are invested; Wells Fargo is currently the MEF's investment agent. The monies donated to the MEF are retained, and only earnings are available for current distributions. Specific financial data on the MEF's holdings and earnings can be found in the Financial Committee's report.

The MEF's distributions are directed toward three areas, including donations to support ELCA-related activities, community outreach programs, and St. Mark's capital improvements. The Board made a total of \$21,000 in disbursements during 2021:

- \$5,000 Lutheran Disaster Response for Haiti
- \$5,000 Lutheran Social Services for Afghan Refugee support in N. VA
- \$5,000 ELCA Fund for Leaders
- \$2,000 Fisher House Foundation
- \$2,000 Food for the Poor
- \$2,000 Hope for the Warriors

If you like to help in determining recipients in the future, please contact the MEF Chair or another Board member or go through the Church Office.

Respectfully Submitted,
Robert Sargeant, Chair

STEPHEN MINISTRY

Stephen Ministry provides (with pastoral support) confidential one-on-one Christian care, encouragement, and spiritual support to people who are going through a challenging time such as divorce, grief over the loss of a loved one, and chronic illness.



This past year has been a year of change. We have had fewer referrals for care receivers and feel the heavy loss of Steve Hendrickson's leadership when he died. Pastor Varinia's move to the Midwest is also felt as she was our thoughtful and caring pastoral leader.

We continued to have Supervision and check in meetings. In March we had a presentation on loneliness that we offered to the congregation by Audra Mrini, Trauma Therapist from Abundant Life Counseling VA. The pandemic had left many people separated from their loved ones and friends causing loneliness in folks that never experienced it before. Ms. Mrini who is a Nationally Certified Counselor and married to a pastor, brought helpful insight to all who attended.

When a member of St. Mark's dies, Cherry Moser sends four helpful booklets to members of the families throughout the first year. She sent the first Journeying through Grief booklet to twenty-seven

persons and follow up booklets to twelve individuals. Both English and Spanish versions were sent this past year.

Our Stephen Ministry team during 2022 consisted of Pastor Varinia Espinosa – pastoral leader; Steve Hendrickson and Karen Smith, Stephen Leaders. The Stephen Ministers included Kathy Dinnison, Bonnie Gauch, and Cherry Moser. We have other trained Stephen Ministers who are inactive as the need has decreased. If you or someone you know could use the services of a Stephen Minister because of going through tough times, please contact Karen Smith or Pastor Triolo.

Respectfully Submitted, Karen Smith

ST. MARK'S VISITATION MINISTRY TEAM

The St. Mark's Visitation Ministry Team faithfully continued operating throughout the year 2022. The Team strives to maintain contact with principally members of St. Mark's although outreach to others is occasionally made. Those served typically experience some challenges in their lives and need the support of a friendly member of our community of faith. We endeavor to make people contacted feel they have a strong connection with the St. Mark's community of faith.

The Care Team members, as we prefer to call ourselves, all generally assert we receive more benefits from participating in this ministry than the service we provide to others. The mere act of calling someone, listening to their responses about how they are doing, and telling them we are praying for them is a significant ministry gift. Recipients typically sincerely thank us for the efforts we make. Some even become overcome with emotion when expressing their appreciation that others actually care about their life's challenges.

Serving on the Visitation Team in 2022 were Carl and Mary Anderson, Faith Bauersfeld, Janice Carr, Pastor Varinia Espinosa, Sandy Lind, Alice Haupt, Tim Lutz, Christina Triolo and Ken Anderson, Chair. The Team was significantly assisted by several congregation members in many instances throughout the year. Members providing significant assistance were Kay Graff, Ray Griswold, Lance Quesenberry, Cindy Hausch-Booth, Mary Lou Carroll, Virginia Auther, Nancy Hartman and Joan Enerson.

Pastor Varinia Espinosa was the Team's pastoral shepherd until her departure for another call in August 2022. This role was then assumed by Pastor Triolo. While the Team members make many visits and contacts, our pastors ensure pastoral needs are coordinated, addressed and do not interfere with the work of our Stephen Ministers. The Team also maintains coordination and liaison contact with the Flower Delivery Ministry.

Card mailing outreach continues as a significant, recurring regular component of the Team's ministry efforts especially during these pandemic times. Records indicate at least 364 greeting cards with spiritual messages were mailed to mostly homebound or those experiencing some other life

challenge during the year 2022. Faith Bauersfeld is the Team's principal card person. Faith handles the composing of the card messages and sending the cards as requested by Team members. The Team is grateful to Faith for her continued leadership of this component of our ministry.

Sandy Lind recruited helpers, organized, and hosted special team card mailing preparation sessions during 2022. These sessions often serve as Team meeting events. Actions resulting from these gatherings included the delivery of prayer shawls, devotional booklets, flowers, and prepared food.

The Team appreciates the generous donations of cards St. Mark's members have made for use in this ministry. Many of the cards sent are from these donations. We now are fully supplied with card donations for the foreseeable future.

All Team members had to continue heavily relying on telephone calls in carrying out this ministry during the year 2022. Alice Haupt and Virginia Auther lead the telephone calling efforts demonstrating even those mostly home bound can make valued contributions to this ministry. Virtually everyone receiving a Care Team call reports their delight and appreciation for these friendly contacts.

The Team continues to have more care recipients on its list than can be effectively managed by Team Members' alone. Our care recipient list consistently includes between thirty and forty names. All it really takes to be an effective helper in this ministry is a desire to be friendly and show some Christian support for another member. Please let any member of the Team know if you have an interest in helping with this ministry.

The Care Team Members are committed to making 2023 another year of caring visitation and ministerial service to anyone having a need and connection with the St. Mark's community of faith.

Respectfully Submitted,

Ken Anderson, Committee Chair

WOMEN OF THE ELCA

WELCA is the **Women of the Evangelical Lutheran Church in America**. We are also known as **MIELA**, the **Mujeres de la Iglesia Evangélica Luterana de América**. We invite all women of St. Mark's and San Marcos into our fellowship, where we meet in small groups called Circles and provide emotional and spiritual support to each other. Our three English-speaking Circles meet on the first Tuesday morning at 10:00 AM (Martha), the first Wednesday morning at 9:30 AM (Esther), and the first Saturday morning at 10:00 AM (Deborah) of each month, September through June. The Spanish-speaking Circle (Tabitha) meets every Thursday at 7:00 PM throughout the year.

A Circle meeting typically includes a Bible study or other presentation. An offering is collected to support our monthly project and other identified needs, such as providing daily devotion books to St. Mark's confirmands. Due to the on-going COVID-19 pandemic, Circles have chosen to meet either in-

person, on ZOOM only or at times a combination of both. Because of the availability of vaccines and through social distancing, our Combined Circle meetings occurred in January, May, and December. Circle members were also active in support of funeral and farewell receptions throughout the year.

Offerings were either left in the church office or mailed directly to our treasurer, allowing WELCA to support the following local, regional, national, and world-wide projects:

- ECHO (Ecumenical Community Helping Others)
- ELCA'S AMMPARO (Accompanying Migrant Minors with Protection, Advocacy, Representation, and Opportunities)—Lutheran Immigration Aid
- ESOL (English to Speakers of Other Languages)
- Lutheran Disaster Relief
- Lutheran Social Services (Afghan Relief)
- Lutheran World Relief (Ukraine)
- Lutheran Outdoor Ministries
- Lynbrook Elementary School
- Polaris Project (Domestic Violence)
- St. Mark's Afghan Family Support
- Stockings, Christmas for Hazard, KY and Wise, VA
- WELCA DC Synod and WELCA Churchwide (Thankoffering)
- World Vision monthly support for a child

All women of St. Mark's are invited to participate in one or more of the WELCA Circles. For information, please call Linda Pendleton at 703-922-9523 or one of the other officers.

WELCA Officers: Linda Pendleton, President; CarolSue Carlson-Jones, Vice President; Shanon Hardy, Treasurer; Fran Eck, Secretary

Newsletter Editor for *News and Views!*: Cheryl Dwyer; Social Concerns Chair: Cherry Moser

Information for each Circle may also be obtained from the following Circle Leaders:

Deborah: Cindy Hausch-Booth and Anna Swann; Esther: Kathy Kalmar; Martha: Linda Pendleton

Tabitha: Mirna Melara

Respectfully submitted,

Linda Pendleton, President
St. Mark's WELCA

WORSHIP LEADERS

In 2022, our church services have been in-person while also being streamed and archived online on YouTube and Facebook. For the English-language service at 9:45 AM, one Assisting Minister is assigned each week to read scripture and certain prayers and to assist with Holy Communion. Assisting Ministers also served at special services for Ash Wednesday, Maundy Thursday, Good Friday, and Christmas Eve.

In addition to the adult Assisting Ministers, youth have served as worship leaders. Early in 2022, youth assisted by reading scripture and assisting with communion. After Youth Director Grace Casola graduated from seminary and moved away, a pastor asked someone from the congregation to come forward to help serve communion. Beginning in the fall, Pastor Triolo scheduled a youth to serve as

crucifer and another youth to serve as acolyte, with both assisting during communion. Masks are optional during much of the service but those serving communion are required to mask during the distribution. Those serving the bread also wear disposable gloves.

The following adults have served as Assisting Ministers during 2022:

Ken Anderson, Vanessa Ferrari, Kathy Flanagan, Martha Flanagan, Kurt Henke, Raelene Long, Sean Murphy, Susan Nestleroth, Joseph Triolo, Burt Wagner

During Holy Week 2022, **Michael Hardy** participated as Assisting Minister on Maundy Thursday. The Easter Vigil Service (the day after Good Friday) was prerecorded and streamed online. Participants who read passages of scripture and/or prayers included **Vanessa Ferrari** as lead participant and **Cheryl Dwyer, Ray Griswold, Linda Pendleton, Rodney Pendleton, Frank Stellar, and Trudy Stellar**.

This year, most of the chanting/singing leaders for the responsive Psalm readings and other parts of the service were select choir members or the choir director. Occasionally Assisting Minister Raelene Long, Susan Nestleroth, Joseph Triolo, or Burt Wagner have filled this role. Thank you all for sharing your talents with us!

We depend upon and thank members of the Eucharistic Guild who prepare the bread and wine for Holy Communion and the Altar Guild who keep the robes and cinctures (rope belts) clean and in good repair. Without this support, we could not do what we do. But we can assist them by hanging our robes properly and by bringing any needs to their attention.

Worship leaders for the Noon Spanish language service are scheduled separately. **New volunteers can be added to our English service roster at any time. If you feel called to serve at St. Mark's as a worship leader, please contact Martha Flanagan at jflana4903@verizon.net.** Thank you.

Martha Flanagan, English Language Service Worship Leaders Coordinator

EUCARISTIC GUILD

It is the task of the Eucharistic Guild of St. Mark's Lutheran Church to prepare the Sacrament of Holy Communion whenever it is offered. At times, we are called upon to set up the Communion for a wedding or a funeral on short notice, and there is always some member of our group who does this willingly.

As chairperson, I have prepared schedules and assured that there was a sufficient supply of wine, grape juice, wafers, and plastic cups for the congregation's needs.

We are desperately hoping that in 2023, the sacristy will be renovated and we will have a space which is more fitting for our needs and for the needs of other groups which share the space

(especially the flower committee and those who are involved in recording and broadcasting our services).

Our committee is always seeking new members. You would typically serve one Sunday a month. The time involved on a typical Sunday is 30 minutes before the service and 30-40 minutes after the service. If you are interested in joining us to help set up communion, please contact me at nancyndick@verizon.net or talk to me at church. I would pair you with a current member until you feel comfortable working by yourself.

It is a pleasure to work with those who have chosen this avenue of service. Thanks to all of you who faithfully volunteer your time and talents in this way.

Respectfully submitted,

Nancy Hartman, Chairperson

BOY SCOUTS

Boy Scout Troop 881

St. Mark's Lutheran Church has sponsored the Boy Scouting program for over 60 years.

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.



Due to the COVID-19 pandemic, the Cub Pack and Venture Crew went inactive for the year.

The 2022 activities and accomplishments of the Troop included the following:

- ✓ Eagle Scout Ceremony in 2022.
- ✓ Participated in St. Mark's Health Fair.
- ✓ Held in-person meetings regularly during the year so Scouts could continue to work on merit badges, advancements, and skill development.
- ✓ Inducted three new Scouts.
- ✓ Went on two campouts despite the pandemic.
- ✓ Attended a Boy Scout Summer Camp in Goshen, Virginia.
- ✓ Went on three bike hikes.
- ✓ Participated in indoor rock climbing event.
- ✓ Conducted a food drive for ECHO and collected nearly 400 pounds of food.
- ✓ Two Scouts advanced in rank with one advancing three ranks in 2022.

- ✓ Scouts earned 32 merit badges.
- ✓ Participated in service hours in clearing brush in the parking lot and clearing trash.
- ✓ Refurbished a laptop computer which was donated to Afgan family.
- ✓ Conducted a Court of Honor in June and November.

STEWARDSHIP COMMITTEE

As St. Mark’s continues – along with the rest of the world – to emerge from COVID, our congregation continues to provide generously for the church and all its functions. The congregation provided donations and support of \$683,246, a 6% decline from the prior year, but sufficient to cover all expenses and end the year with a modest surplus. In addition, members donated more than \$225,000 to the Narthex Renovation Project, increasing total given to nearly \$770,000. While our congregation is smaller in size than we have been in the past, our members continue to generously share the abundance that God provides us.

During 2022, we highlighted the local organizations to whom the Congregation members give through dedicated donations, referred to as Quarterly Benevolence. Messages focused on connections and how these benevolences provide an opportunity for our congregation to benefit those in our community who are in need. Giving increased substantially under this approach, as shown in the summary below.

| Quarterly Benevolence: | 2021 | 2022 | % increase |
|------------------------------|---------------|---------------|---------------|
| ECHO | 4,150 | 5,275 | 27% |
| Caroline Furnace/MarLu Ridge | 4,584 | 4,822 | 5% |
| Lamb Center/Facets | 4,321 | 5,474 | 27% |
| ELCA World Hunger | 6,630 | 9,511 | 43% |
| Total | 19,685 | 25,081 | 27% |

The Stewardship team is in a time of rebuilding the financial stewardship effort, and will have a renewed program (tentatively called “Stepping Up In Faith”) for 2023.

Stewardship also includes the giving of time and talents – it’s not just financial resources. SMLC is blessed to have a veritable army of volunteers that give their time and talents to take care of needs not covered by staff, including alter care, greeters, choirs, musicians, money counters, committee members, and lay leadership. In many ways, the Annual Report is the overall Stewardship Report for the congregation. This annual report is a testimony to the many ways our members give their time and receive the blessings of participation in our ministries. There is an opportunity for everyone to serve, at almost any level of effort. By committing time to the church, we live out the gospel not only for ourselves but for our brothers and sisters in Christ and members of our community.

Submitted by Colleen Struss

TREASURER’S REPORT

The annual report from the Finance Committee offers a narrative overview of St. Mark’s fiscal affairs. The following tables supplement that summary with additional details of the church’s finances as of December 31, 2022. The tables consist of three sections:

- *statement of income and expense*, by major group and individual account, which represents the annual operating budget;
- *dedicated accounts*, which represent earmarked funds given and used for specific purposes; and
- the *balance sheet*, which presents a summary of assets and liabilities.

Comparable reports are presented monthly to the Finance Committee (with summaries presented to the Church Council and Executive Committee) and are available to any member of the congregation upon request.

Steven Carlson
Treasurer

1/27/2023

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St. Mark’s Lutheran Church
Statement of Income and Expense by Major Group
December of Fiscal Year 2022
Responsibility: All
Fund: 01 - Fund 01

| | Current Month | | Year-to-date | |
|----------------------------|--------------------|-------------------|-------------------|-------------------|
| | Budget | Actual | Budget | Actual |
| Income | | | | |
| 01-Major 1 | 95,903.37 | 76,596.47 | 769,600.00 | 733,996.54 |
| Total Income | 95,903.37 | 76,596.47 | 769,600.00 | 733,996.54 |
| Expense | | | | |
| 01-Salaries & Benefits | 41,794.50 | 32,305.02 | 492,000.00 | 435,132.31 |
| 02-Worship & Music | 1,700.00 | 3,476.35 | 22,400.00 | 23,759.31 |
| 03-Administration | 4,750.00 | 4,192.19 | 55,900.00 | 65,725.63 |
| 05-Education | 340.00 | 0.00 | 5,600.00 | 2,641.07 |
| 06-Fellowship | 156.63 | 143.40 | 2,400.00 | 3,491.34 |
| 07-Property | 7,595.00 | 6,648.00 | 80,000.00 | 73,972.75 |
| 08-Benevolences | 3,750.00 | 3,750.00 | 45,000.00 | 45,000.00 |
| 09-Other | 5,525.00 | 23,499.13 | 66,300.00 | 84,274.13 |
| Total Expense | 65,611.13 | 74,014.09 | 769,600.00 | 733,996.54 |
| Income Less Expense | \$30,292.24 | \$2,582.38 | \$0.00 | \$0.00 |

1/27/2023
09:38a

St. Mark's Lutheran Church
Statement of Income and Expense by Account
December of Fiscal Year 2022
Responsibility: All
Fund: 01 - Fund 01

| | Current Month | | Year-to-date | |
|--|------------------|------------------|-------------------|-------------------|
| | Budget | Actual | Budget | Actual |
| Income | | | | |
| Major 01, Major 1 // Minor 00, Major 1 | | | | |
| 01 - Loose Offering | 500.00 | 1,380.00 | 4,900.00 | 3,950.80 |
| 02 - Operating Budget Offering | 84,800.00 | 62,272.54 | 705,000.00 | 688,841.41 |
| 04 - Montessori School | 2,540.00 | 2,640.00 | 31,100.00 | 31,500.00 |
| 05 - Interest Income | 3,955.00 | 4,048.93 | 15,900.00 | 16,545.84 |
| 06 - Use of Facilities | 208.37 | 150.00 | 2,500.00 | 1,100.00 |
| 07 - Miscellaneous | 0.00 | 0.00 | 0.00 | 50.00 |
| 08 - Seasonal Offerings | 4,000.00 | 6,105.00 | 9,000.00 | 10,454.00 |
| 15 - Thrivent Choice Amazon | 100.00 | 0.00 | 1,200.00 | 1,554.89 |
| | 95,903.37 | 76,596.47 | 769,600.00 | 733,996.54 |
| Total Income | 95,903.37 | 76,596.47 | 769,600.00 | 733,996.54 |
| Expense | | | | |
| Major 01, Salaries & Benefits // Minor 01, Senior Pastor | | | | |
| 01 - Sr. Pastor Base Salary | 5,350.00 | 5,368.67 | 64,200.00 | 64,400.04 |
| 02 - Sr. Pastor Housing | 4,000.00 | 4,000.00 | 48,000.00 | 48,000.00 |
| 03 - Sr. Pastor Benefits | 1,325.00 | 1,330.07 | 15,900.00 | 15,980.84 |
| 05 - Sr. Pastor Cont Ed | 58.37 | 58.37 | 700.00 | 700.00 |
| | 10,733.37 | 10,755.11 | 128,800.00 | 129,060.88 |
| Major 01, Salaries & Benefits // Minor 02, Asst Pastor | | | | |
| 01 - Associate Pastor Salary | 6,558.37 | 0.00 | 78,700.00 | 56,106.26 |
| 03 - Associate Pastor Benefits | 2,925.00 | 0.00 | 35,100.00 | 23,038.64 |
| 05 - Associate Pastor Cont Ed | 58.37 | 0.00 | 700.00 | 468.64 |
| | 9,541.74 | 0.00 | 114,500.00 | 79,611.54 |
| Major 01, Salaries & Benefits // Minor 07, Other Salaries | | | | |
| 02 - Receptionist | 1,666.63 | 3,167.00 | 20,000.00 | 20,599.80 |
| 05 - Nursery Attendant Wages | 291.63 | 217.50 | 3,500.00 | 3,480.00 |
| 07 - Custodian Salary | 3,825.00 | 3,825.00 | 45,900.00 | 46,400.00 |
| 08 - Custodian Benefits | 625.00 | 625.00 | 7,500.00 | 7,500.00 |
| 10 - Youth Director | 2,150.00 | 0.00 | 25,800.00 | 10,212.50 |
| 11 - Honorarium | 0.00 | 525.00 | 0.00 | 1,375.00 |
| 12 - Children & Family | 0.00 | 0.00 | 0.00 | 0.00 |
| 14 - Parish Administrator | 4,375.00 | 2,760.00 | 52,500.00 | 45,880.85 |
| | 12,933.26 | 11,119.50 | 155,200.00 | 135,448.15 |
| Major 01, Salaries & Benefits // Minor 08, Music Dept | | | | |
| 01 - Chancel Choir Director | 1,500.00 | 1,500.00 | 15,000.00 | 15,000.00 |
| 06 - Substitute Organist | 0.00 | 600.00 | 1,000.00 | 1,950.00 |
| 07 - A/V Support | 250.00 | 0.00 | 3,000.00 | 0.00 |
| 08 - Bell Choir Director | 677.76 | 677.76 | 6,100.00 | 6,100.00 |
| 09 - Organist Salary | 2,800.00 | 2,800.00 | 33,600.00 | 33,600.00 |
| 11 - Hispanic Music Service | 1,000.00 | 2,400.00 | 12,000.00 | 11,400.00 |
| 12 - Bell Choir Cont Ed | 41.63 | 41.63 | 500.00 | 500.00 |
| | 6,269.39 | 8,019.39 | 71,200.00 | 68,550.00 |
| Major 01, Salaries & Benefits // Minor 10, Travel | | | | |
| 01 - Sr. Pastor Travel | 500.00 | 500.00 | 6,000.00 | 6,000.00 |
| 02 - Associate Pastor Travel | 500.00 | 0.00 | 500.00 | 376.66 |

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St. Mark's Lutheran Church
Statement of Income and Expense by Account
December of Fiscal Year 2022
Responsibility: All
Fund: 01 - Fund 01

| | Current Month | | Year-to-date | |
|--|-----------------|-----------------|------------------|------------------|
| | Budget | Actual | Budget | Actual |
| 07 - Other Reimbursed Travel | 8.37 | 0.00 | 100.00 | 0.00 |
| | <u>1,008.37</u> | <u>500.00</u> | <u>6,600.00</u> | <u>6,376.66</u> |
| Major 01, Salaries & Benefits // Minor 11, FICA, Medicare | | | | |
| 01 - FICA & Medicare Taxes | 1,308.37 | 1,911.02 | 15,700.00 | 16,085.08 |
| | <u>1,308.37</u> | <u>1,911.02</u> | <u>15,700.00</u> | <u>16,085.08</u> |
| Major 02, Worship & Music // Minor 01, Conference Fees | | | | |
| 01 - Synod Assembly & Mtgs | 0.00 | 0.00 | 2,000.00 | 1,368.37 |
| 04 - ELCA Youth Gathering | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> | <u>1,368.37</u> |
| Major 02, Worship & Music // Minor 02, Worship/Music | | | | |
| 01 - Altar/Worship Supplies | 185.00 | 105.35 | 2,000.00 | 602.97 |
| 03 - Music Supplies/Expense | 1,515.00 | 3,371.00 | 18,400.00 | 21,787.97 |
| | <u>1,700.00</u> | <u>3,476.35</u> | <u>20,400.00</u> | <u>22,390.94</u> |
| Major 03, Administration // Minor 01, Office Operations | | | | |
| 01 - Office Supplies/Expense | 585.00 | 1,311.23 | 6,800.00 | 7,888.89 |
| 02 - Computer Supplies/Expense | 310.00 | 492.79 | 3,500.00 | 6,864.74 |
| 03 - Equipment Lease/Rental | 1,615.00 | 0.00 | 19,600.00 | 23,412.70 |
| 04 - Equipment Maintenance | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 - Postage | 60.00 | 161.85 | 500.00 | 2,078.52 |
| 06 - Subscriptions, Books | 185.00 | 301.39 | 2,000.00 | 2,433.91 |
| 08 - Insurance | 1,325.00 | 1,323.84 | 15,900.00 | 15,052.06 |
| 09 - Capital Item Purchases | 0.00 | 0.00 | 0.00 | 0.00 |
| 11 - Telephone Expense | 475.00 | 462.06 | 5,700.00 | 6,053.70 |
| 14 - Credit/ACH Fees | 195.00 | 139.03 | 1,900.00 | 1,941.11 |
| | <u>4,750.00</u> | <u>4,192.19</u> | <u>55,900.00</u> | <u>65,725.63</u> |
| Major 05, Education // Minor 01, Education | | | | |
| 01 - Adult Education | 25.00 | 0.00 | 100.00 | 0.00 |
| 02 - Confirmation | 0.00 | 0.00 | 500.00 | 25.61 |
| 03 - Sunday Church School | 0.00 | 0.00 | 500.00 | 682.16 |
| 04 - Youth Ministry | 315.00 | 0.00 | 4,000.00 | 1,889.32 |
| 05 - Vacation Bible School | 0.00 | 0.00 | 500.00 | 43.98 |
| 06 - ESOL | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>340.00</u> | <u>0.00</u> | <u>5,600.00</u> | <u>2,641.07</u> |
| Major 06, Fellowship // Minor 01, Events/Outreach | | | | |
| 03 - InBetween Coffee/Kitchen | 90.00 | 101.77 | 1,000.00 | 2,166.22 |
| 07 - Stewardship | 0.00 | 0.00 | 600.00 | 589.28 |
| 09 - Stephen Ministry | 41.63 | 41.63 | 500.00 | 500.00 |
| 10 - Welcome/Visitation | 25.00 | 0.00 | 300.00 | 235.84 |
| | <u>156.63</u> | <u>143.40</u> | <u>2,400.00</u> | <u>3,491.34</u> |
| Major 07, Property // Minor 01, Utilities | | | | |
| 02 - Electrical Service | 2,900.00 | 2,843.73 | 25,600.00 | 27,055.38 |
| 03 - Trash Service | 200.00 | 228.15 | 2,400.00 | 2,433.62 |
| 04 - Water Service | 575.00 | 0.00 | 2,300.00 | 3,795.19 |
| | <u>3,675.00</u> | <u>3,071.88</u> | <u>30,300.00</u> | <u>33,284.19</u> |
| Major 07, Property // Minor 03, Maintenance | | | | |
| 01 - Grounds Maint.- Summer | 0.00 | 0.00 | 6,000.00 | 6,086.54 |

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St. Mark's Lutheran Church
Statement of Income and Expense by Account
 December of Fiscal Year 2022
 Responsibility: All
 Fund: 01 - Fund 01

| | Current Month | | Year-to-date | |
|--|--------------------|-------------------|-------------------|-------------------|
| | Budget | Actual | Budget | Actual |
| 02 - Grounds Maint. - Winter | 375.00 | 595.00 | 1,500.00 | 7,054.50 |
| 03 - Building Maintenance | 2,435.00 | 2,248.45 | 29,000.00 | 15,197.25 |
| 08 - Custodial Supplies | 375.00 | 554.84 | 4,500.00 | 6,408.26 |
| | 3,185.00 | 3,398.29 | 41,000.00 | 34,746.55 |
| <u>Major 07, Property // Minor 04, Parsonage</u> | | | | |
| 01 - Parsonage Maintenance | 250.00 | 0.00 | 3,000.00 | 740.00 |
| 02 - Parsonage Utility | 240.00 | 34.34 | 2,800.00 | 2,908.42 |
| | 490.00 | 34.34 | 5,800.00 | 3,648.42 |
| <u>Major 07, Property // Minor 05, Property</u> | | | | |
| 01 - Friendship House Maint. | 125.00 | 0.00 | 1,500.00 | 889.97 |
| 02 - Friendship House Utility | 120.00 | 143.49 | 1,400.00 | 1,423.62 |
| | 245.00 | 143.49 | 2,900.00 | 2,293.59 |
| <u>Major 08, Benevolences // Minor 01, Benevolences</u> | | | | |
| 01 - Metro Washington Synod | 3,750.00 | 3,750.00 | 45,000.00 | 45,000.00 |
| | 3,750.00 | 3,750.00 | 45,000.00 | 45,000.00 |
| <u>Major 09, Other // Minor 01, Minor 01</u> | | | | |
| 02 - EOY Surplus Allocation | 0.00 | 17,974.13 | 0.00 | 17,974.13 |
| 03 - Capital Improvement | 5,525.00 | 5,525.00 | 66,300.00 | 66,300.00 |
| | 5,525.00 | 23,499.13 | 66,300.00 | 84,274.13 |
| Total Expense | 65,611.13 | 74,014.09 | 769,600.00 | 733,996.54 |
| Income Less Expense | \$30,292.24 | \$2,582.38 | \$0.00 | \$0.00 |

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St. Mark's Lutheran Church
Dedicated Accounts
December, Fiscal Year 2022
Fund 01 - Fund 01

| Account | Beginning | Current Month | | Year-To-Date | | Current |
|--------------------------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| | Balance | Receipts | Expenses | Receipts | Expenses | Balance |
| Major 01 - MISCELLANEOUS | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-01-00-03 Hypothermia | 8,197.55 | 0.00 | 0.00 | 2,213.00 | 1,313.00 | 9,097.55 |
| 017-01-00-08 Welcome/Visitation | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 017-01-00-09 St Marks Life Center | 0.00 | 0.00 | 0.00 | 1,465.00 | 500.00 | 965.00 |
| 017-01-00-11 English 2nd Language | 839.87 | 586.66 | 349.98 | 1,586.66 | 2,397.04 | 29.49 |
| 017-01-00-12 Altar Guild | 9,754.88 | 2,720.00 | 463.00 | 4,130.24 | 3,659.06 | 10,226.06 |
| 017-01-00-14 Office Equip Reserve | 843.98 | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,843.98 |
| 017-01-00-17 Revitalization Program | 107,200.58 | 11,555.78 | 0.00 | 84,690.98 | 38,406.74 | 153,484.82 |
| 017-01-00-28 Quilts | 2,357.16 | 0.00 | 0.00 | 480.00 | 427.38 | 2,409.78 |
| 017-01-00-30 Hispanic Ministry | 0.00 | 0.00 | 584.00 | 584.00 | 584.00 | 0.00 |
| 017-01-00-32 WELCA | 0.00 | 0.00 | 0.00 | 20.00 | 0.00 | 20.00 |
| 017-01-00-38 Military Mailing | 1,607.06 | 100.00 | 352.11 | 1,430.00 | 2,210.05 | 827.01 |
| 017-01-00-43 Facility Use | 950.00 | 796.15 | 0.00 | 1,196.15 | 1,575.00 | 571.15 |
| 017-01-00-45 RMD Charitable Gift | 0.00 | 45,900.00 | 32,988.32 | 204,065.00 | 183,865.00 | 20,200.00 |
| 017-01-00-46 Financial Review | 11,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,000.00 |
| 017-01-00-48 Contingency Reserve | 100,754.11 | 0.00 | 0.00 | 0.00 | 0.00 | 100,754.11 |
| Totals | \$244,005.19 | \$61,658.59 | \$34,737.41 | \$306,861.03 | \$234,537.27 | \$315,928.95 |
| Major 02 - MEMORIALS | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-02-00-02 Remembrance Fund | 20,094.46 | 2,200.00 | 0.00 | 2,250.00 | 0.00 | 22,344.46 |
| 017-02-00-38 Loetterle, Eimer | 15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| Totals | \$35,094.46 | \$2,200.00 | \$0.00 | \$2,250.00 | \$0.00 | \$37,344.46 |
| Major 02 - MEMORIALS | | | | | | |
| Minor 03 - Memorials II | | | | | | |
| 017-02-03-18 Hartman, Richard | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| 017-02-03-36 Lind, Bill | 150.00 | 0.00 | 400.00 | 250.00 | 400.00 | 0.00 |
| 017-02-03-37 Herfindahl, Erlend | 0.00 | 0.00 | 50.00 | 50.00 | 50.00 | 0.00 |
| 017-02-03-38 Hendrickson, Steven | 0.00 | 0.00 | 250.00 | 250.00 | 250.00 | 0.00 |
| 017-02-03-39 Cookfield, Martha | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 | 0.00 |
| 017-02-03-40 Eskelund, Gerald | 0.00 | 200.00 | 0.00 | 379.13 | 0.00 | 379.13 |
| 017-02-03-41 Harris, Katherine | 0.00 | 325.00 | 0.00 | 450.00 | 0.00 | 450.00 |
| 017-02-03-42 Grundeman, Arnold | 0.00 | 0.00 | 0.00 | 25.00 | 0.00 | 25.00 |
| 017-02-03-43 Atkinson, Carolyn | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 |
| 017-02-03-44 Nelson, Jean | 0.00 | 50.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 017-02-03-45 Carlson, Alice | 0.00 | 125.00 | 0.00 | 125.00 | 0.00 | 125.00 |
| Totals | \$5,150.00 | \$1,700.00 | \$2,200.00 | \$3,079.13 | \$2,200.00 | \$6,029.13 |
| Major 03 - STAFF ACCOUNTS | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-03-00-01 Pastors' Discretionary | 2,169.50 | 0.00 | 39.18 | 0.00 | 888.40 | 1,281.10 |
| 017-03-00-03 Butera - Triolo Fund | 2,856.18 | 0.00 | 0.00 | 0.00 | 500.00 | 2,356.18 |
| 017-03-00-05 Espinosa Cont Ed Fund | 700.00 | 0.00 | 536.66 | 466.64 | 1,166.64 | 0.00 |
| 017-03-00-07 Triolo Cont Ed Fund | 930.27 | 58.37 | 0.00 | 700.00 | 981.43 | 648.84 |
| 017-03-00-12 Bell Choir Cont Ed Fund | 291.65 | 41.63 | 0.00 | 500.00 | 95.00 | 696.65 |
| 017-03-00-15 Organist Cont Ed Fund | 1,875.00 | 0.00 | 0.00 | 0.00 | 125.00 | 1,750.00 |
| 017-03-00-16 Council President Fund | 441.42 | 0.00 | 0.00 | 0.00 | 73.97 | 367.45 |
| 017-03-00-17 Sabbatical Reserve | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 |
| Totals | \$9,264.02 | \$100.00 | \$575.84 | \$3,666.64 | \$3,830.44 | \$9,100.22 |
| Major 04 - YOUTH MINISTRY | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-04-00-01 Sunday School | 2,006.68 | 0.00 | 0.00 | 0.00 | 0.00 | 2,006.68 |
| 017-04-00-04 Youth Ministry | 16,030.48 | 0.00 | 0.00 | 350.00 | 131.86 | 16,248.62 |
| 017-04-00-05 VBS | 1,302.24 | 0.00 | 0.00 | 0.00 | 0.00 | 1,302.24 |
| 017-04-00-10 Confirmation Camp | 2,320.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,320.00 |
| 017-04-00-21 Gathering | 23,631.61 | 661.00 | 0.00 | 661.00 | 175.00 | 24,117.61 |
| 017-04-00-31 White House Ornaments | 3,000.00 | 460.00 | 661.00 | 3,055.00 | 3,055.00 | 3,000.00 |

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St. Mark's Lutheran Church
Dedicated Accounts
December, Fiscal Year 2022
Fund 01 - Fund 01

| Account | Beginning Balance | Current Month | | Year-To-Date | | Current Balance |
|--|-----------------------|---------------------|--------------------|---------------------|---------------------|-----------------------|
| | | Receipts | Expenses | Receipts | Expenses | |
| Totals | \$48,291.01 | \$1,121.00 | \$661.00 | \$4,066.00 | \$3,361.86 | \$48,995.15 |
| Major 05 - OUTREACH | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-05-00-01 Seminarian Fund | 1,422.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,422.00 |
| 017-05-00-03 Stephen Ministry | 6,447.28 | 41.63 | 365.74 | 500.00 | 746.14 | 6,201.14 |
| 017-05-00-07 Connections | 47,975.21 | 0.00 | 2,083.33 | 0.00 | 18,437.46 | 29,537.75 |
| Totals | \$55,844.49 | \$41.63 | \$2,449.07 | \$500.00 | \$19,183.60 | \$37,160.89 |
| Major 06 - OTHER BENEVOLENCES | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-06-00-03 Disaster Relief | 0.00 | 0.00 | 2,700.00 | 2,700.00 | 2,700.00 | 0.00 |
| 017-06-00-05 World Hunger | 832.00 | 200.00 | 1,400.00 | 1,400.00 | 2,232.00 | 0.00 |
| 017-06-00-07 Qtry Benevolence | 0.00 | 4,715.13 | 9,510.88 | 25,081.26 | 25,081.26 | 0.00 |
| 017-06-00-11 ECHO | 500.00 | 0.00 | 0.00 | 240.00 | 700.00 | 40.00 |
| 017-06-00-12 Gifts of Hope | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 017-06-00-13 Caroline Furnace | 550.00 | 1,000.00 | 0.00 | 1,000.00 | 550.00 | 1,000.00 |
| 017-06-00-14 Metro DC Synod | 0.00 | 3,750.00 | 11,250.00 | 45,000.00 | 45,000.00 | 0.00 |
| 017-06-00-19 Mar-Lu-Ridge | 550.00 | 1,000.00 | 0.00 | 1,000.00 | 550.00 | 1,000.00 |
| 017-06-00-31 Food for Others | 1,947.07 | 2,060.00 | 0.00 | 2,360.00 | 2,059.40 | 2,247.67 |
| 017-06-00-32 LSS Afgan Assistance | 25.00 | 1,103.88 | 551.71 | 12,521.72 | 1,007.65 | 11,539.07 |
| Totals | \$4,404.07 | \$13,829.01 | \$25,412.59 | \$91,302.98 | \$79,880.31 | \$15,826.74 |
| Major 07 - REIMBURSEMENTS | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-07-00-01 Reimbursements | 865.00 | 8,950.00 | 10,796.15 | 12,270.97 | 12,135.97 | 1,000.00 |
| Totals | \$865.00 | \$8,950.00 | \$10,796.15 | \$12,270.97 | \$12,135.97 | \$1,000.00 |
| Major 08 - MUSIC PROGRAMS | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-08-00-01 St Marks Music Program | 13,439.99 | 2,600.00 | 0.00 | 3,100.00 | 0.00 | 16,539.99 |
| Totals | \$13,439.99 | \$2,600.00 | \$0.00 | \$3,100.00 | \$0.00 | \$16,539.99 |
| Major 09 - ENDOWMENT FUNDS | | | | | | |
| Minor 01 - Mission Endowment Fund | | | | | | |
| 017-09-01-01 Mission Endowment Gifts | 0.00 | 1,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00 |
| 017-09-01-02 Mission Endowment Expense | 0.00 | 4,100.00 | 4,100.00 | 4,100.00 | 4,100.00 | 0.00 |
| Totals | \$0.00 | \$5,100.00 | \$9,100.00 | \$9,100.00 | \$9,100.00 | \$0.00 |
| Major 09 - ENDOWMENT FUNDS | | | | | | |
| Minor 02 - YOUTH ENDOWMENT | | | | | | |
| 017-09-02-01 Youth Endowment Gifts | 0.00 | 1,025.00 | 6,585.00 | 6,585.00 | 6,585.00 | 0.00 |
| 017-09-02-02 Youth Endowment Expenses | 0.00 | 6,075.00 | 3,500.00 | 6,075.00 | 5,075.00 | 1,000.00 |
| Totals | \$0.00 | \$7,100.00 | \$10,085.00 | \$12,660.00 | \$11,660.00 | \$1,000.00 |
| Major 10 - Investments | | | | | | |
| Minor 00 - Ungrouped | | | | | | |
| 017-10-00-03 EOY Surplus Reserve | 65,311.71 | 17,974.13 | 0.00 | 17,974.13 | 65,311.71 | 17,974.13 |
| 017-10-00-04 Capital Improvement | 777,832.95 | 50,588.71 | 0.00 | 292,157.51 | 36,465.26 | 1,033,525.20 |
| Totals | \$843,144.66 | \$68,562.84 | \$0.00 | \$310,131.64 | \$101,776.97 | \$1,051,499.33 |
| Fund 01 - Fund 01 | \$1,259,502.89 | \$172,963.07 | \$96,017.06 | \$758,988.39 | \$478,066.42 | \$1,540,424.86 |

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St. Mark's Lutheran Church
Balance Sheet by Account
Jan 1, 2022 through Dec 31, 2022

| Account | Balance As Of Jan 1, 2022 | Balance As Of Dec 31, 2022 | Current Year Change | Percent Change |
|------------------------------------|------------------------------|-------------------------------|------------------------|-------------------|
| Fund 01 - Fund 01 | | | | |
| Assets | | | | |
| Major 00, Group 00 | | | | |
| Minor 01, CURRENT ASSETS | | | | |
| 00 - Burke & Herbert Checking | 125,122.68 | 107,655.52 | -17,467.16 | -13.96% |
| Minor 01, CURRENT ASSETS | 125,122.68 | 107,655.52 | -17,467.16 | -13.96% |
| Major 00, Group 00 | | | | |
| Minor 02, FIXED ASSETS | | | | |
| 01 - Land | 24,513.26 | 24,513.26 | 0.00 | 0.00% |
| 02 - Parsonage | 17,550.00 | 17,550.00 | 0.00 | 0.00% |
| 03 - Main Church Building | 328,277.00 | 328,342.00 | 65.00 | 0.02% |
| 04 - Education Unit | 425,763.00 | 425,763.00 | 0.00 | 0.00% |
| 05 - Renovation (Est) | 1,356,564.00 | 1,356,564.00 | 0.00 | 0.00% |
| 07 - Wood Property | 211,968.58 | 211,968.58 | 0.00 | 0.00% |
| 09 - Opus 100 Pipe Organ | 344,000.00 | 344,000.00 | 0.00 | 0.00% |
| Minor 02, FIXED ASSETS | 2,708,635.84 | 2,708,700.84 | 65.00 | 0.00% |
| Major 01, LUTHERAN CHURCH WOMEN | | | | |
| Minor 01, CASH ACCOUNTS | | | | |
| 01 - WELCA - Funds | 1,496.24 | 1,503.10 | 6.86 | 0.46% |
| Minor 01, CASH ACCOUNTS | 1,496.24 | 1,503.10 | 6.86 | 0.46% |
| Major 03, ST MICHAEL'S INVESTMENTS | | | | |
| Minor 01, CASH ACCOUNTS | | | | |
| 02 - St. Michaels Wells Fargo | 198,541.43 | 166,259.07 | -32,282.36 | -16.26% |
| Minor 01, CASH ACCOUNTS | 198,541.43 | 166,259.07 | -32,282.36 | -16.26% |
| Major 04, MISSION ENDOWMENT FUND | | | | |
| Minor 01, MISSION ENDOWMENT | | | | |
| 02 - Mission Endow Wells Fargo | 395,417.87 | 331,030.78 | -64,387.09 | -16.28% |
| Minor 01, MISSION ENDOWMENT | 395,417.87 | 331,030.78 | -64,387.09 | -16.28% |
| Major 06, Investment Accounts | | | | |
| Minor 01, Investment Accounts | | | | |
| 02 - ELCA Investment Account | 1,284,145.46 | 1,196,026.72 | -88,118.74 | -6.86% |
| 03 - Montessori School Equity | 650,431.00 | 753,515.00 | 103,084.00 | 15.85% |
| 05 - Thrivent Brokerage | 394.59 | 150,615.07 | 150,220.48 | 38070.02% |
| Minor 01, Investment Accounts | 1,934,971.05 | 2,100,156.79 | 165,185.74 | 8.54% |
| Major 99, Ded. Receivable | | | | |
| Minor 99, Ded. Receivable | | | | |
| 99 - Dedicated Funds Receivable | 0.00 | 0.00 | 0.00 | 0.00% |
| Dedicated Funds Receivable | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Assets | 5,364,185.11 | 5,415,306.10 | 51,120.99 | 0.95% |
| Liabilities | | | | |
| Major 00, Group 00 | | | | |
| Minor 01, WITHHOLDINGS | | | | |
| 01 - Withheld FICA/Medicare | 0.00 | 0.00 | 0.00 | 0.00% |
| 03 - Withheld Fed Tax | 0.00 | 0.00 | 0.00 | 0.00% |
| 04 - Withheld VA Tax | 0.00 | 0.00 | 0.00 | 0.00% |
| 05 - Deferred Compensation | 0.00 | 0.00 | 0.00 | 0.00% |
| 09 - FSA - Health | 0.00 | 0.00 | 0.00 | 0.00% |
| 10 - FSA - Dep. Care | 0.00 | 0.00 | 0.00 | 0.00% |
| 11 - Supplemental Life Insuran | 0.00 | 0.00 | 0.00 | 0.00% |
| 12 - Vision Insurance | 0.00 | 0.00 | 0.00 | 0.00% |
| Minor 01, WITHHOLDINGS | 0.00 | 0.00 | 0.00 | 0.00% |
| Major 99, Ded. Payable | | | | |
| Minor 99, Ded. Payable | | | | |
| 99 - Dedicated Funds Payable | 1,250,502.89 | 1,540,424.86 | 280,921.97 | 22.30% |

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St. Mark's Lutheran Church
Balance Sheet by Account
Jan 1, 2022 through Dec 31, 2022

| Account | Balance As Of Jan 1, 2022 | Balance As Of Dec 31, 2022 | Current Year Change | Percent Change |
|----------------------------------|------------------------------|-------------------------------|------------------------|-------------------|
| Dedicated Funds Payable | 1,259,502.89 | 1,540,424.86 | 280,921.97 | 22.30% |
| Total Liabilities | 1,259,502.89 | 1,540,424.86 | 280,921.97 | 22.30% |
| Equity | | | | |
| Major 01, EQUITY | | | | |
| Minor 00, EQUITY | | | | |
| 00 - Equity Changes | 2,188,903.62 | 2,195,545.51 | 6,641.89 | 0.30% |
| 01 - ELCA Endowment Pool Trust | 151,870.83 | -84,572.04 | -236,442.87 | -155.69% |
| Minor 00, EQUITY | 2,340,774.45 | 2,110,973.47 | -229,800.98 | 0.00% |
| Subtotal Equity | 2,340,774.45 | 2,110,973.47 | -229,800.98 | 0.00% |
| Fund Balance | | | | |
| Totals for Fund Balance | 1,763,907.77 | 1,763,907.77 | 0.00 | 0.00% |
| Total Fund Balance/Equity | 4,104,682.22 | 3,874,881.24 | -229,800.98 | -5.60% |
| Total Liability and Fund Balance | 5,364,185.11 | 5,415,306.10 | 51,120.99 | 0.95% |